

**PURCHASE ORDER**

**PROVINCIAL MOTOR POOL OFFICE**

Agency / Requisitioning Office

Supplier	SKETCHES & PLOTS FURNITURES & FIXTURES ENTERPRISE	D.O. No. P.O. NO. 2020-150
Address	Blk 12 Lot 4 Magdaleneville II Subdivision Barangay Mandalagan Bacolod City, Negros Occidental	Date : March 5, 2020
E-mail Address		Mode of
Telephone No.		Procurement : NEGOTIATED
TIN	119-119-119-000	Small Value Procurement

Gentlemen/Mesdames:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery :	PROVINCIAL MOTOR POOL OFFICE	Delivery Term	Please read at the back hereof.
Address :	NEW CAPITOL SITE, TAGBILARAN CITY	Payment Term	upon completion of delivery
Date of Delivery :	within 60 days upon receipt of NTP		
Warranty Period:	1 year		

ITEM	UNIT	DESCRIPTION	QTY.	UNIT COST	AMOUNT
		Office Use			
1	set	Corner seat, with foam covered with synthetic leather	1	10,825.00	10,825.00
2	pc	Wheeled coffee table, wood 24" x 36", sanding sealer, tinting color & clear gloss finish	1	5,325.00	5,325.00
3	pc	Conference table, wood, 20" x 96", sanding sealer, tinting color & clear gloss finish	2	15,000.00	30,000.00
4	pc	Office chairs with foam, wood, sanding sealer, tinting color & clear gloss finish	18	3,500.00	63,000.00
5	pc	Office table, wood, 24" x 48", 5-drawers, sanding sealer, tinting color & clear gloss finish	3	8,500.00	25,500.00
7	pc	Office curtain, 52" x 90", color: cream	23	450.00	10,350.00
		X-X-X-X-X-X-X-X-X-X-X-X-X			
			<b>TOTAL LOT PRICE..</b>		<b>145,000.00</b>

(Total Amount in Words) **ONE HUNDRED FORTY FIVE THOUSAND PESOS ONLY**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Conforme:

*Jose F. Puy*  
 JOSE F. PUY

**SKETCHES & PLOTS FURNITURES & FIXTURES ENTERPRISE**

Signature over printed name of Supplier

03 - 25 - 20

Date

BY AUTHORITY OF THE GOVERNOR

**ATTY. KATHYRN FED. PIQUINTO**  
**PROVINCIAL ADMINISTRATOR**  
**ATTY. ARTHUR C. YAP**

Governor  
 Authorized Official

Date Approved: 18 MAR 2020

Funds Available:

*Eustaquio A. Socorin*  
**EUSTAQUIO A. SOCORIN**  
 Provincial Treasurer

Earmark No. 0530 & 0528  
 Amount 147,180.00