

## OFFICE OF THE GOVERNOR NOTICE TO PROCEED

March 26, 2020 (Date)

MS. STELLA MARIE C. ANCLA
Proprietor/Manager
DEXTEL TRADING
0410 Tamblot Street, Cogon District,
Tagbilaran City

Dear Ms. Ancla,

Please be informed that the attached <u>Purchase Order No. PHO – 2020 - 102</u> dated <u>March 26, 2020</u> has been approved. Notice is hereby given to immediately deliver the items enumerated herein within <u>SEVEN (7) DAYS</u> after receipt of this notice at the <u>OFFICE OF THE GOVERNOR, NEW CAPITOL BUILDING, COGON DISTRICT, TAGBILARAN CITY.</u>

In view thereof, you shall be responsible for performing the delivery of items & services under the terms and conditions of the Purchase Order and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice and be guided accordingly.

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