

PURCHASE REQUEST

Department PROV. MOTOR POOL Division ADMINISTRATIVE	PR No. SAI No. Ob. R. No.	Date: March 2, 2020 Date: Date:
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ITEM NO.	QTY.	OF ISSUE	ITEM DESCRIPTION	ESTIMATED UNIT COST	ESTIMATED COST
FOR OFFICE USE					
✓ 1	30	ream	Paper, Multicopy, S20,A4, 70gsm	298.00	8,940.00 ✓
2	20	ream	Paper, Multicopy, S20, 8.5" x 13", 70gsm	322.00	6,440.00 ✓
3	50	pc.	Ink Cartridge #680-black	520.00	26,000.00 ✓
4	20	pc.	Ink Cartridge #680-color xxxx	520.00	10,400.00 ✓
TOTAL					51,780.00

J.R./P.R. # 2020-0140 RECEIVED BY [Signature] DATE: 3/27/2020
 PROVINCIAL BUDGET OFFICE
 PB # _____ NC # 2020-0143 REC # _____
 AMOUNT: 51,780.00

Certified correct as
 to aboved requested item:


FARA P. JACINTO
 Admin. Officer-IV, Division Head

 Place of delivery: **PMPO**
 Period of delivery: **15 days upon receipt of NTP**
 Mode of procurement: **PUBLIC BIDDING**
 Charge to **GF 2020-50203010**

Purpose/Remarks: For use in the office operations.

BY AUTHORITY OF THE GOVERNOR

ATTY. KATHRYN D. PIQUINTO
PROVINCIAL ADMINISTRATOR

Requested by: <u>[Signature]</u>	Cash Availability: <u>[Signature]</u>	
Signature: ABRAHAM D. CLARIN	EUSTAQUIO SOCORIN	ATTY. ARTHUR C. YAP
Designation: Department Head	Provincial Treasurer	Governor

PROVINCIAL BUDGET OFFICE
 PROVINCE OF BOHOL
 CONTROL NO. 516 REC'D BY [Signature] DATE: 3/20/20
 EARMARK NO. 0979 VALID UNTIL: 10/30/20
 EXPENSE CODE: 8109-00200010 AMOUNT: 51,780.00
 FUND SOURCE: 2019-018 CONTROL NO. [Signature] DATE: 3/20/20
PETER P. S. RETUAL, CPA
 BMO

