

PURCHASE ORDER

OFFICE OF THE BOARD MEMBER VIERNA MAE BONIEL MAGLASANG
 Agency / Requisitioning Office

Supplier	32 TRADING POST	D.O. No. P.O. NO. 2019-643
Address	0111-C, J.S. Torralba St., Tagbilaran City	Date : December 4, 2019
E-mail Address		Mode of
Telephone No.	411-4013	Procurement : Bidding
TIN	145-643-373-000	

Gentlemen/Mesdames:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery :	OFFICE OF THE BOARD MEMBER VIERNA MAE BONIEL MAGLASANG	Delivery Term : Please read at the back hereof.
Address :	NEW CAPITOL SITE, TAGBILARAN CITY	Payment Term upon completion of delivery
Date of Delivery :	within 5 working days upon receipt of NTP	
Warranty Period:	with one year warranty	

ITEM	UNIT	DESCRIPTION	QTY.	UNIT COST	AMOUNT
24	ream	Paper, Multicopy, S20-A4 - IXORA S20	15	294.00	4,410.00
25	ream	Paper, Multicopy, S20-Legal - IXORA S20	15	324.00	4,860.00
26	pc	Pencil # 2 Lead w/ eraser, wood cased, hardness HB	50	7.80	390.00
27	book	Record Book, 300 page, size: 214mm x 278 mm min - VECO #8T	10	314.00	3,140.00
28	book	Record Book, 500 page, size: 214mm x 278 mm min - VECO #8T	6	399.00	2,394.00
29	pc	Sign Pen 1.0mm, black - UNIBALL	20	67.00	1,340.00
30	pc	Sign Pen, Black, Liquid/Gel ink, 0.5mm needle tip - DONG "A"	20	39.00	780.00
31	pc	Sign Pen, Blue, Liquid/Gel ink, 0.5mm needle tip - DONG "A"	20	39.00	780.00
32	pc	Stamp Pad - EHJUL ARTLINE	2	88.00	176.00
33	bottle	Stamp Pad ink, purple or violet - QUALITY DOCC	5	78.00	390.00
34	bot.	Staple wire, for heavy duty staplers, (23/13) # 35 - MAX	3	59.00	177.00
35	pc	Tape, double-sided without foam - 3/4 DECURA W/ FOAM	10	83.00	830.00
36	roll	Tape, Masking, Width: 24mm(+1mm) - HBW	10	39.00	390.00
37	roll	Tape, Packaging, 3 inches - CROCO 3x80 YDS	10	59.00	590.00
38	roll	Tape, Transparent, 2 inches - CROCO 2x80 YDS	10	59.00	590.00
39	pc	Toner Develop Ineo TN 114	2	3,498.00	6,996.00
40	pc	White Board Eraser - B 515	2	58.00	116.00
41	pc	Cutter Knife with Free Blades, big heavy duty - ACURA	5	148.00	740.00
42	pc	Pencil Sharpener, manual, single cutter head - HBW	1	268.00	268.00
43	pc	Puncher, paper, heavy duty with two hole guide - JOY	1	428.00	428.00
44	pc	Scissors, 8.5 inches - TM/JOY	2	64.00	128.00
45	pc	Tape Dispenser, Big Size - JOY	1	248.00	248.00
46	pc	Broom, Soft(Tambo)	2	58.00	116.00

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