

Standard Form Number: SF-GOOD-58  
 Revised on: May 24, 2004  
 Standard Form Title: Purchase Order

**NEGOTIATED CANVASS 19-0443** ✓  
**P.R No. 2019-0835**

**PURCHASE ORDER**  
**PROVINCIAL LEGAL OFFICE** ✓  
 Agency / Requisitioning Office

Supplier	<b>B &amp; J COMPUTER AND ELECTRONICS SERVICES</b> ✓	D.O. No. P.O. NO. 2020-236
Address	0045 - St. Jude Bldg., Gallares St. Poblacion II, Tagbilaran City	Date : May 4, 2020 ✓
E-mail Address	benjiejam@yahoo.com	Mode of
Telephone No.	411-4110	Procurement : <b>Negotiated</b> ✓
TIN	125-154-747-000	<b>Small Value Procurement</b>

Gentlemen/Mesdames:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery :	<b>PROVINCIAL LEGAL OFFICE</b> ✓	Delivery Term :	<b>Please read at the back hereof.</b>
Address :	<b>New Capitol Site, Tagbilaran City</b>	Payment Term :	upon completion of delivery
Date of Delivery :	<b>upon receipt of NTP</b>		
Warranty Period:	<b>1 Year</b>		

ITEM	UNIT	DESCRIPTION	QTY.	UNIT COST	AMOUNT
1	units	3 in 1 Printer, Scanner, HP INK TANK 315 ALL-IN-ONE Copier w/ built in CIS Tank PRINTER	3 ✓	8,000.00	24,000.00 ✓
2	pcs	Licensed OS Windows 10 64 Bit OEM GENUINE	2 ✓	6,450.00	12,900.00 ✓
3	pc.	Licensed MS Office 2016 64 Bit OEM GENUINE	1 ✓	5,500.00	5,500.00 ✓
4	pcs	USB Wireless LAN D-LINK	5 ✓	495.00	2,475.00 ✓
5	units	Storage: 2 TB External HDD SEAGATE	2 ✓	3,000.00	6,000.00 ✓
x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x					
<b>TOTAL:</b>					<b>50,875.00</b>

(Total Amount in Words) **FIFTY THOUSAND EIGHT HUNDRED SEVENTY FIVE PESOS ONLY**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Conforme:

*JUDITH DIAMORA*  
**B & J COMPUTER AND ELECTRONICS SERVICES** ✓  
 Signature over printed name of Supplier

MAY 11 2020  
 Date

**BY AUTHORITY OF THE GOVERNOR**  
 Very truly yours,  
**ATTY. KATHRYN D. PIOQUINTO**  
 PROVINCIAL ADMINISTRATOR  
**ATTY. ARTHUR C. YAP**  
 Governor  
 Authorized Official

Date Approved:  
 Earmarked Amount 10 - 2815  
51,000.00

Funds Available:

*E. Socorin*  
**EUSTAQUIO A. SOCORIN**  
 Provincial Treasurer