

**PURCHASE ORDER**

**PROVINCIAL DISASTER RISK REDUCTION MANAGEMENT OFFICE**

Agency / Requisitioning Office

Supplier	32 TRADING POST ✓		D.O. No. P.O. NO. 2020-119 ✓		
Address	38-C.J.S. TORRALBA STREET, TAGBILARAN CITY		Date : March 2, 2020 ✓		
E-mail Address	efrenlumactud143@gmail.com		Mode of		
Telephone No.	411-4013		Procurement : Public Bidding ✓		
TIN	145-643-073-000				
Gentlemen/Mesdames: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery :	PROVINCIAL DISASTER RISK REDUCTION MANAGEMENT OFFICE		Delivery Term : Please read at the		
Address :	NEW CAPITOL SITE, TAGBILARAN CITY, BOHOL		back hereof.		
Date of Delivery :	within 10 days upon receipt of NTP ✓		Payment Term upon completion of delivery		
Warranty Period:	3 months ✓				
ITEM	UNIT	DESCRIPTION	QTY.	UNIT COST	AMOUNT
1	btl.	Continuous Ink for Epson L220, black T6641 - EPSON	35	300.00	10,500.00
2	btl.	Continuous Ink for Epson L220, cyan T6643 - EPSON	30	330.00	9,900.00
3	btl.	Continuous Ink for Epson L220, Magenta T6644 - EPSON	30	330.00	9,900.00
4	btl.	Continuous Ink for Epson L220, Yellow T6642 - EPSON	30	330.00	9,900.00
5	btl.	Continuous Ink for Epson L3110, black 003 - EPSON	5	300.00	1,500.00
6	btl.	Continuous Ink for Epson L3110, cyan 003 - EPSON	5	330.00	1,650.00
7	btl.	Continuous Ink for Epson L3110, Magenta 003 - EPSON	5	330.00	1,650.00
8	btl.	Continuous Ink for Epson L3310, Yellow 003 - EPSON	5	330.00	1,650.00
9	pc	Black Ballpen - HBW	500	5.90	2,950.00
10	ream	Bondpaper, long subs20 white - CACTUS	100	215.00	21,500.00
11	ream	Bondpaper, A4 subs20 - CACTUS	150	205.00	30,750.00
12	ream	Bondpaper, short subs20 - CACTUS	100	195.00	19,500.00
13	pc	Brown Envelope, long - 200 LBS	100	3.00	300.00
14	pc	Expandable Envelope, Plastic w/ Elastic Strap - MGK	50	190.00	9,500.00
15	pc	Double-Sided Tape, 1" with Foam Super Stick - 1" X5MTRS - POLAR BEAR	15	40.00	600.00
16	roll	Duct Tape, 2" - DECORA	5	100.00	500.00
17	box	Paper Fastener(50/box), plastic	12	32.00	384.00
18	pc	Frames for Certificates, Wooden, Short	50	135.00	6,750.00
19	pc	Folder, long white - 14 PTS	150	5.00	750.00
20	pc	Folder, short white - 14 PTS	150	4.00	600.00
21	pc	Highlighter, Neon Yellow and Neon Green Color - MAPED	5	30.00	150.00
22	pack	Linen paper, Short 20's - CANON	50	40.00	2,000.00
23	pack	Linen paper, long, 20's - CANON	50	50.00	2,500.00
24	pc	Logbook, hardbound 500 lvs - VECD #85	50	397.90	19,895.00
25	pack	Manila paper, by 3's	50	10.50	525.00
26	roll	Packaging Tape, 3" - 3"x45' 05	25	75.00	1,875.00
27	box	Paper Clips, No. 22 - PRINCE	10	10.00	100.00
28	box	Paper clips, No. 50 - PRINCE	10	20.00	200.00