

PURCHASE REQUEST
PROVINCIAL GOVERNMENT OF BOHOL

Agency / Procuring Entity

Department Provincial Planning and Development Office PR No. _____ Date: January 3, 2021
Section PRDP-PPMIU-(4-Subproject Components) SAI No _____ Date: _____

STOCK NO.	UNIT	ITEM DESCRIPTION	QTY.	UNIT COST	TOTAL COST
1	reams	Bondpaper - Substance 20 - A4 size	50	250.00	12,500.00
2	reams	Bondpaper - Substance 20 - short size	10	175.00	1,750.00
3	reams	Bondpaper - Substance 20 - long size	10	150.00	1,500.00
4	reams	Bondpaper - Substance 20 - A3 size	4	1,000.00	4,000.00
5	tube	Air freshener Spray	20	200.00	4,000.00
6	tube	Air freshener Car	15	110.00	1,650.00
7	pcs.	Folder, white - long size (Thick 14 pts)	100	10.00	1,000.00
8	btls.	Rubbing Alcohol 70% Solution 500 ml	20	75.00	1,500.00
9	pcs.	Expanding Envelope long "plastic"	50	30.00	1,500.00
10	pcs.	Expanding Envelope (Brown) long	50	10.00	500.00
11	pack	Battery AA (pack of 4)	10	175.00	1,750.00
12	pack	Battery AAA (pack of 4)	10	125.00	1,250.00
13	pcs.	USB stick "32-GB" slimmer type	15	500.00	7,500.00
14	tubes	HP Laserjet Toner 85A 30 ml	6	2,700.00	16,200.00
15	pcs.	Portfolio bag w/ compartment leather bag (L=14 inches)	5	1,600.00	8,000.00
16	pcs.	Ordinary folder "white A4 size"	100	7.00	700.00
17	pcs.	Toilet Deodorizer	25	60.00	1,500.00
18	rolls	Cellophane tape 1"	10	35.00	350.00
19	pcs.	Recrd books ^{200 leaves}	10	180.00	1,800.00
20	rolls	Masking Tape 1"	15	50.00	750.00
21	boxes	Plastic Fastener ^{100 per box}	5	50.00	250.00
22	pads	Post It 2 x 3	15	40.00	600.00
23	pads	Post It 3 x 3	10	75.00	750.00
24	pcs.	Scissors	5	100.00	500.00
25	pcs.	Puncher (Large)	5	75.00	375.00
26	pcs.	Correction Tape ^{10 meter}	10	50.00	500.00
27	boxes	Pen Marker "Broad" "2-boxes each red, blue & black)	6	700.00	4,200.00
28	pcs.	Ballpen (tri-color)	50	50.00	2,500.00
29	dozen	Sign Pen (black color)	3	1,500.00	4,500.00
30	pcs.	Notebooks "50 - sheets-152 x 216 MM"	50	40.00	2,000.00
31	pcs.	Umbrella	10	500.00	5,000.00
32	set	Extension Wire (4 Gang 10A 250V~ (12pks/ctn)	3	350.00	1,050.00
33	set	Wireless Mouse (height x width x depth): 97.7 mm x 61.5 mm x 35.2 mm, (2.4 Ghz wireless) (Color black)	10	300.00	3,000.00
34	set/rolls	Steel Tape (10 meters)	6	800.00	4,800.00
35	pcs.	Engineers Field Book	12	150.00	1,800.00
36	pcs.	Mechanical Pencil	12	150.00	1,800.00
37	rolls	Tracing Paper	2	2,000.00	4,000.00
38	set	Safety shoes (steel toe high cut)	8	4,000.00	32,000.00
39	dozens	Engineers Field Book	4	800.00	3,200.00
40	units	Power bank (50,000 mah)	6	750.00	4,500.00
41	tubes	Laser Ink (85A , Black) ^{100 ml}	6	2,500.00	15,000.00
42	pcs.	Field Notes (Medium size)	40	200.00	8,000.00
43	pcs.	Wheel Measure (single wheel type)	2	3,800.00	7,600.00
44	sets	PPE's (Vest, Hard Hat, Gloves, Sun Glasses)	4	4,000.00	16,000.00
45	pc	External Hard Disc (2Tb)	1	4,000.00	4,000.00
46	boxes	Ball pen (2 box, black, 2 box blue) ^{50 per box}	4	500.00	2,000.00
47	bottles	Continuous Ink for Epson L3110 (black 003, cyan 003, magenta 003, yellow 003) one bottle each (1-btls each)	4	400.00	1,600.00