

PURCHASE ORDER
GOVERNOR'S OFFICE

Agency / Requisitioning Office

Supplier	PARK AVENUE GENERAL MERCHANDISE	D.O. No. P.O. NO. 2020-268
Address :	0120, J.A CLARIN ST., POBLACION III	Date : May 12, 2020
E-mail Address	alethrosie@yahoo.com	Mode of
Telephone No.	411-3635	Procurement : PUBLIC BIDDING
TIN	102-296-178-000	

Gentlemen/Mesdames:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery :	GOVERNOR'S OFFICE	Delivery Term :	Please read at the
Address :	TAGBILARAN CITY		back hereof.
Date of Delivery :	TEN (10) DAYS UPON RECEIPT OF NTP	Payment Term :	upon completion of delivery
Warranty Period:	3 MONTHS		

ITEM	UNIT	DESCRIPTION	QTY.	UNIT COST	AMOUNT
OFFICE SUPPLIES:					
1	pc.	Correction Fluid pen 15ml - VIRGIN	100	30.00	3,000.00
3	pc.	Envelope, Ordinary, legal (Brown) - MARINE	300	2.10	630.00
4	pc.	Envelope, Ordinary, short (Brown) - MARINE	300	1.70	510.00
5	box.	Envelope, Mailing, Long 500's (plain) - CLASSIC	10	351.50	3,515.00
6	box.	Envelope, Mailing, Short 500's (plain) - CLASSIC	10	285.65	2,856.50
7	pc.	Folder, Expanded, Long, Orange 100pcs., Yellow 100 pcs, Green 100 pcs, Red 100pcs., Pink 100pcs., Blue 100pcs.	600	17.50	10,500.00
9	pc.	Folder, Fancy Legal (white) - MARINE	250	5.50	1,375.00
16	bot.	Ink, Stamp Pad, Violet - HBW	10	21.80	218.00
17	cartridge	Ink Cartridge No. 85A - HP	2	4,500.00	9,000.00
20	pack	Laminating film, 100's - short - LCT	10	1,064.70	10,647.00
21	pack	Laminating film, 100's - long - LCT	10	1,221.70	12,217.00
24	pc.	PVC Binder 1.3 meters	50	44.05	2,202.50
25	ream	Paper, Multicopy, S 20 - A4 - CACTUS	250	245.70	61,425.00
x-x-x-x-x-x-x-x Sub Total:					118,096.00


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(Total Amount in Words) **ONE HUNDRED FORTY FOUR THOUSAND ONE HUNDRED EIGHTY SIX PESOS AND 50/100 ONLY**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Very truly yours,

Conforme:


PARK AVENUE GENERAL MERCHANDISE
Signature over printed name of Supplier

ATTY. ARTHUR C. YAP
Governor
Authorized Official

BY AUTHORITY OF THE GOVERNOR

ATTY. KATHRYN F. D. PIOQUINTO
PROVINCIAL ADMINISTRATOR

MAY 28 2020

Date

Date Approved:

Funds Available:


EUSTAQUIO A. SOCORIN
Provincial Treasurer

Earmark No. **0297**
Amount **336,969.88**