PURCHASE REQUEST

Provincial Government of Bohol
Agency / Procuring Entity

Department: General Services Office
Section _____

PR No. _____
SAI No. _____

Date: June 3, 2020
Date: _____

STOCK NO.	UNIT	ITEM DESCRIPTION	QTY	UNIT COST	TOTAL COST
1	pcs.	Data File box, open	50	200.00	10,000.00
2	boxes	Fastener plastic, 50's	200	80.00	16,000.00
3	pcs.	Folder ordinary, A4 white	200	7.00	1,400.00
4	pcs.	Folder ordinary, legal white	400	8.00	3,200.00
5	pcs.	Folder expanded, legal, green	100	35.00	3,500.00
6	reams	Paper, Multicopy, S-20, A4	350	285.00	99,750.00
7	reams	Paper, Multicopy, S-20, legal	200	325.00	65,000.00
8	rolls	Tape, duck tape 2"	20	175.00	3,500.00
		xxxxxxxxxxxxxxxxxxx			-
					-
					-
		Place of delivery : PGSO			-
		Time of delivery : 15 days upon receipt of P.O			-
		Mode of Procurement: Public Bidding			-
					-
				TOTAL	202,350.00

Purpose / Remarks: For Office supplies

	Requested by:	Cash Availability:	Approved by:
Signature			
Printed Name	**GLICERIO P. DOLORITOS, PhD.**	EUSTAQUIO SOCORIN	**ATTY. ARTHUR C. YAP**
	Provincial General Services Officer	Provincial Treasurer	Provincial Governor

BY AUTHORITY OF THE GOVERNOR

ATTY. [illegible] D. PIOQUINTO
PROVINCIAL ADMINISTRATOR

PROVINCIAL BUDGET OFFICE
PROVINCE OF BOHOL
CONTROL NO. 784 REC'D BY: DATE: 6/3/20
EARMARK NO. 06-1578 VALID UNTIL: 12/31/20
EXPENSE CODE 1061-5020301000 AMOUNT 202,350.00
FUND SOURCE 20[illegible]-01 CONTROLLER DATE 6/3/20
PETER RUSSM R. TUTALO, CPA
BMO

2020 JR/PR # 0449
PR # 20-0334
SC # ____ RSC # ____
AMOUNT: ₱202,350.00
OKAY TO APP.
PROCUREMENT UNIT
DATE: 6/8/20