

Standard Form Number: SF- GOOD-59

Revised on : May 24, 2004

Standard Form Title : Purchase Request

PROVINCIAL PROJECT UNIT

PR# 2020-0401

RSC#

AMOUNT: \$ 134,462.88 TO APP:**PURCHASE REQUEST****Sangguniang Panlalawigan- Province of Bohol**

Agency/Procuring Entity

Department Office of Sangguniang Panlalawigan PR No. _____

Date : _____

Section Office of the Board Member Lucille Yap Lagunay SAI No. _____

Date : _____

STOCK NO.	UNIT	ITEM DESCRIPTION	QTY.	UNIT COST	TOTAL COST
		Office Supplies			
1	pcs	Folder white long w/ cellophane cover	50	21.70	1,085.00
2	pcs	Folder white short w/ cellophane cover	50	17.64	882.00
3	pcs	Logbook/ record book , ordinary 300 pages	6	98.52	591.12
4	ream	Paper, Multicopy, S20- A4	10	298.80	2,988.00
5	ream	Paper, Multicopy, S20 - Short	10	226.00	2,260.00
6	ream	Paper, Multicopy, S20- Long	10	322.80	3,228.00
7	packs	Board Paper Long	10	55.00	550.00
8	packs	Board Paper Short	10	52.40	524.00
9	packs	Photopaper, Matte finish - A4	10	166.80	1,668.00
10	packs	Photopaper, Glossy-A4	10	298.80	2,988.00
11	box	Marker Whiteboard- Black, 12's	1	612.00	612.00
12	box	Marker Whiteboard- Blue, 12's	1	612.00	612.00
13	box	Marker Whiteboard- Red, 12's	1	612.00	612.00
14	box	Marker for Permanent, fine - Black	1	460.80	460.80
15	box	Marker for Permanent, fine - Blue	1	460.80	460.80
16	box	Marker for Permanent, fine - Red	1	460.80	460.80
17	box	Marker for Permanent, broad - Black	1	460.80	460.80
18	box	Marker for Permanent broad - Blue	1	460.80	460.80
19	box	Marker for Permanent broad - Red	1	460.80	460.80
20	bot	Ink for whiteboard marker - black	1	150.00	150.00
21	bot	Ink for whiteboard marker - blue	1	150.00	150.00
22	bot	Ink for whiteboard marker - red	1	150.00	150.00
23	bot	Ink for permanent marker (black)	1	84.00	84.00
24	bot	Ink for permanent marker (blue)	1	84.00	84.00
25	bot	Ink for permanent marker (red)	1	84.00	84.00
26	rolls	Tape, double sided 1"	6	32.40	194.40
27	rolls	Tape, double sided 1 inch with foam	5	98.40	492.00
28	rolls	Tape, duct tape, 48mm x 11	1	66.00	66.00
29	rolls	Tape, masking 0.5"	5	16.80	84.00
30	rolls	Tape, masking 1"	5	21.60	108.00
31	rolls	Tape, masking 2"	5	49.20	246.00
32	rolls	Tape, packaging 3"	5	30.00	150.00
33	rolls	Tape, transparent - 1/2"	10	4.80	48.00
34	rolls	Tape, transparent - 1"	10	32.40	324.00
35	box	Envelope mailing, white 70 gsm, short	1	360.00	360.00
36	box	Envelope mailing, white 70 gsm, long	1	378.00	378.00
37	pcs	Envelope, Expanding, With String and elastic strap, short	20	13.20	264.00
38	pcs	Envelope, Expanding, With String and eyelet or elastic strap, Long	20	16.19	323.80
39	box	Envelope, Expanding, Plastic, with elastic strap, long	20	13.20	264.00
40	pcs	Clearbook - Long, 50 Leaves	5	124.80	624.00
41	box	Ballpen, Ball point ordinary, 50's - black	2	330.00	660.00
42	pcs	Sign pen , 0.5mm, black, 12's	2	864.00	1,728.00
43	pcs	Pencil #2	20	9.00	180.00