

# PURCHASE REQUEST

Province of Bohol

10

PR. No. (1010-946)

Department: PADMO

3/20/20

Date: July 28, 2020

Date:

Date:

Section: Admin

PR No. \_\_\_\_\_  
SAI No. \_\_\_\_\_  
ALOBS No. \_\_\_\_\_

Item No.	Quantity	Units of Issue	Item Description	Estimated Unit Cost	Estimated Cost
1	10	boxes	Ballpen, Ordinary, 50's black		
2	60	pcs.	Correction Tape 10m		
3	30	pcs.	Correction Pen	350.00	3,500.00
4	40	pcs.	Data Folder, made of chipboard with taglia lock 3"x9"x	60.00	3,600.00
5	2	pcs.	External Hard Drive, 4TB	130.00	3,900.00
6	196	pcs.	Folder, Ordinary, long, white	500.00	20,000.00
7	20	pcs.	Logbook/record book, hardbound, 500 pages	8,000.00	16,000.00
8	20	packs	Post-It, stick-on, flourescent color, 0.8x3"size, 5 colors/pack	7.50	1,470.00
9	10	packs	Post-It, stick-on, 3x5 in (yellow)	420.00	8,400.00
10	100	reams	Paper, Multicopy, S20-Long	55.00	1,100.00
11	2	pcs.	Puncher, 2 hole, heavy duty	83.00	830.00
12	5	boxes	Sign Pen, black (.5 needle tip) blue and black, 12's	325.00	32,500.00
13	3	boxes	Sign Pen, black (.7 needle tip) blue and black, 12's	300.00	600.00
14	20	bottles	Printer Ink for Epson L3110 (5 black, 5 cyan, 5 magenta, 5 yellow)	880.00	4,400.00
15	16	bottles	Ink for Epson Printer, Black T664	864.00	2,592.00
16	5	bottles	Air Freshener car (lime, orange)	350.00	7,000.00
17	30	bottles	Alcohol (Isoprophyl 70%, 500ml)	380.00	8,080.00
18	6	packs	Detergent Powder, 1kl	214.00	1,070.00
19	10	bottles	Deodorizer, disinfectant	76.80	2,304.00
20	20	bottles	Dishwashing liquid 500ml	112.60	705.60
21	10	pcs.	Disinfectant Spray 500ml	175.00	1,752.00
22	8	boxes	Fabric Conditioner, 1L	184.00	1,680.00
23	5	packs	Garbage bag, xxl black thick, good quality (50's)	50.40	504.00
24	15	packs	Garbage bag, medium black 10pcs black	100.00	800.00
25	15	packs	Garbage bag, black, small 10pcs black	60.00	300.00
26	5	gallons	Toilet Bowl Cleaner 1 gal.	55.00	825.00
27	14	pcs.	Toilet deodorizer (w/holder)	45.00	675.00
			<b>Total</b>		<b>124,272.60</b>

**PROVINCIAL BUDGET OFFICE**  
**PROVINCE OF BOHOL**  
**CONTROL NO. 1070**  
**RECEIVED**  
**DATE 7/29/20**  
**AMOUNT 124,272.60**  
**EXPENSE CODE 1071, 5020**  
**FUND SOURCE 2019-01X**  
**PETER ROSS M. R. TOTAL OFFICER**  
**RECEIVED**  
**PROVINCIAL PROCURMENT UNIT**  
**DATE 8/5/20**  
**AMOUNT: ₱124,272.60**

Place of Delivery: Provincial Administrator's Office  
 Mode of Procurement: Alternative  
 Period of Delivery: 7 days upon receipt of NTP

Purpose:

For Provincial Administrator's Office Use

Requested by:	Cash Availability:	Approved by:
Signature:		ATTY. ARTHUR C YAP Governor
Printed Name:	CATHERINE JOY VALERIO JD	By Authority of the Governor:
Designation:	Administrative Officer II	ATTY. KATHYRIN FE D. PIOQUINTO Provincial Administrator
	EUSTAQUIO A. SOCORIN Provincial Treasurer	