

# PURCHASE ORDER

## PROVINCIAL HUMAN RESOURCE MANAGEMENT & DEVELOPMENT OFFICE

Agency / Requisitioning Office

Supplier	SKETCHES & PLOTS FURNITURE & FIXTURE ENTERPRISE	D.O. No. P.O. NO. 2020-472
Address	Blk 12 Lot 4 Magdaleneville II Subdivision Barangay Mandalagan Bacolod City, Negros Occidental	Date : July 16, 2020
E-mail Address		Mode of
Telephone No.		Procurement : NEGOTIATED
TIN	119-119-119-000	Small Value Procurement

Gentlemen/Mesdames:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery :	PROVINCIAL HUMAN RESOURCE MANAGEMENT & DEVELOPMENT OFFICE	Delivery Term :	Please read at the
Address :	New Capitol Site, Tagbilaran City		back hereof.
Date of Delivery :	within 15 days upon receipt of NTP	Payment Term :	upon completion of delivery
Warranty Period:	1 year		

ITEM	UNIT	DESCRIPTION	QTY.	UNIT COST	AMOUNT
1	pcs.	Visitor's Chair without Armrest Specifications: Materials: Fabric Backrest & Seatrest, Black Chrome Legs; Dimension:W53xD58xH78 cm; color: Black	6	5,000.00	30,000.00
2	units	Office Filing Cabinet Specifications: Steel Cabinet with Glass Door, Sliding Door, Adjustable Shelves, Heavy Duty(Beige)Filing Cabinet; 900 x 450 x 1850mm; Adjustable Shelves	3	12,000.00	36,000.00
3	pcs.	Airport Gang Chair with Foam Specifications: Seat is 1.2mm Metal Paint; Arm and Leg are 1.0mm Metal Chrome; Color: Black;size: 175*68*77 cm; 3 seaters	2	15,500.00	31,000.00
4	pc.	Office Table(Executive Table) Dimension: L63.25" x W57" x H29.75" Color: Brown or Gray with Center Drawer and Side Drawer with Good Quality of Material X-X-X-XX-X-X-X-X	1	16,500.00	16,500.00
TOTAL LOT PRICE..					113,500.00

(Total Amount in Words)

ONE HUNDRED THIRTEEN THOUSAND FIVE HUNDRED PESOS ONLY

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Conforme:

**SKETCHES & PLOTS FURNITURE & FIXTURE ENTERPRISE**

Signature over printed name of Supplier

Very truly yours,

**ATTY. ARTHUR C. YAP**  
Governor

BY AUTHORITY OF THE GOVERNOR

**ATTY. KATHYRIN F.D. PIOQUINTO**  
Provincial Administrator

JUL 27 2020

Date

Date Approved:

Funds Available:

**EUSTAQUIO A. SOCORIN**

Provincial Treasurer

Earmark No.

05-1493

Amount

115,500.00