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Standard Form Number: SF-GOOD-58
Revised on: May 24, 2014
Standard Form Title: Purchase Order

NEGOTIATED CANVASS NO. 20-0112
P.R No. 2020-0211

PURCHASE ORDER
PROVINCIAL ECONOMIC ENTERPRISE MANAGEMENT OFFICE
Agency / Requisitioning Office

Supplier:	3 MSG ENTERPRISES	D.O. No. P.O. NO. 2020-490
Address:	PUROK 4, PONDOL LOON BOHOL	Date : July 27, 2020
E-mail Address:		Mode of
Telephone No.:		Procurement : NEGOTIATED
TIN:	437-972-089-000	SMALL VALUE PROCUREMENT

Gentlemen/Mesdames:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery :	PROVINCIAL ECONOMIC ENTERPRISE MANAGEMENT OFFICE	Delivery Term	Please read at the back hereof.
Address :	New Capitol Site, Tagbilaran City, Bohol		
Date of Delivery :	WITHIN 15 CALENDAR DAYS UPON RECEIPT OF NTP	Payment Term	upon completion of delivery
Warranty Period:	3 months		

ITEM	UNIT	DESCRIPTION	QTY.	UNIT COST	AMOUNT
1	pc	Folder, ordinary, A4 METRO/ SYSTEM	60	6.50	390.00
2	pc	Folder, ordinary, long METRO/ SYSTEM	60	7.25	435.00
3	ream	Paper, multicopy, S20, A4 DOUBLE A	30	279.00	8,370.00
4	ream	Paper, multicopy, S20, long DOUBLE A	30	310.00	9,300.00
Housekeeping Supplies					
5	bot	Alcohol, ethyl-70% scented, 500ml CASINO/ CYDEM	30	80.50	2,415.00
6	pack	Detergent powder, 82 grams SURF/ SPEED	100	10.20	1,020.00
7	pack	Fabric softener/pack, 250ml DEL/ SPEED	20	47.00	940.00
Inks/Toner					
8	pc	HP Ink # 678 black	5	568.75	2,843.75
9	pc	HP Ink # 678 colored	3	582.25	1,746.75
10	pc	HP Ink # 680 black	5	569.50	2,847.50
11	bot	HP - GT51, black ink (90cc), 90 ml	20	448.75	8,975.00
12	bot	HP - GT52, cyan ink (70cc), 70 ml	10	399.00	3,990.00
13	bot	HP - GT52, magenta ink (70cc), 70 ml	10	399.00	3,990.00
14	bot	HP - GT52, yellow ink (70cc), 70 ml	10	398.75	3,987.50
		x-x-x-x-x-x-x-x-x			
TOTAL					51,250.50

(Total Amount in Words)

FIFTY ONE THOUSAND TWO HUNDRED FIFTY PESOS AND 50/100 ONLY

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Very truly yours,

Conforme:

3 MSG ENTERPRISES

Signature over printed name of Supplier

ATTY. ARTHUR C. YAP
Governor
Province of Bohol

Date

1 AUG 25 2020

BY AUTHORITY OF THE GOVERNOR

ATTY. KATHRIN FED. PIOQUINTO
Provincial Administrator

Date Approved:

Funds Available:

EUSTAQUIO A. SOCORIN
Provincial Treasurer

Earmark No.
Amount

0650

51,585.53