

PURCHASE REQUEST
 EXPENSE CODE: 1022-522020100101 413,937.
 SOURCE: 2019-018
 DATE: 10/5
 TOTAL: 413,937.50

PROVINCIAL HUMAN RESOURCE MANAGEMENT AND DEVELOPMENT OFFICE

Agency/ Procuring Entity

Department: PHRMDO (Gen. Fund)

PR No. _____ Date: Sept. 30, 2020

Section: _____

SAI No. _____ Date: _____

Stock No	Unit	Item Description	Qty	Unit Cost	Total Cost
1	pcs	Computer Cartridge # 932 (black)	5	2,420.00	12,100.00
2	pcs	Computer Cartridge # 933 Cyan	5	1,216.00	6,080.00
3	pcs	Computer Cartridge # 933 magenta	5	1,213.00	6,065.00
4	pcs	Computer Cartridge # 933 yellow	5	1,214.00	6,070.00
5	pcs	Correction Pen - 7 ml	5	118.50	592.50
6	pcs	Correction tape (10m)	15	50.00	750.00
7	bottle	Continuous Ink for Epson L3110 black #003	10	383.00	3,830.00
8	bottle	Continuous Ink for Epson L3110 cyan #003	10	383.00	3,830.00
9	bottle	Continuous Ink for Epson L3110 magenta #003	10	383.00	3,830.00
10	bottle	Continuous Ink for Epson L3110 yellow #003	10	383.00	3,830.00
11	bottle	Continuous Ink for Epson L360 black #664	10	417.00	4,170.00
12	bottle	Continuous Ink for Epson L360 cyan # 664	10	383.00	3,830.00
13	bottle	Continuous Ink for Epson L360 magenta #664	10	383.00	3,830.00
14	bottle	Continuous Ink for Epson L360 yellow #664	10	383.00	3,830.00
15	pcs	Ink Cartridge # 680 (black)	50	571.00	28,550.00
16	pcs	Ink Cartridge # 680 colored	50	593.00	29,650.00
17	packs	Laminating film, long 100's	10	1,790.00	17,900.00
18	box	Paper - Continuous - 2 ply, carbonless 9 1/2 x 11	20	800.00	16,000.00
19	box	Paper - Continuous - 3 ply, carbonless	20	900.00	18,000.00
20	reams	Paper Payroll Size 520 (tabloid) A3 (17x11inches)	15	500.00	7,500.00
21	reams	Paper, Multicopy 520- A4	200	282.00	56,400.00
22	reams	Paper, Multicopy 520- long	200	312.00	62,400.00
23	pcs	Ribbon Cartridge- for Epson Lq-310 printer	20	220.00	4,400.00
24	tube	Toner - Photocopier INEO 367 TN 323	11	8,000.00	88,000.00
25	packs	Vellum Paper 8 1/2 x 11-100's	15	1,500.00	22,500.00
		X-X-X-X-X-X-X			413,937.50
		TOTAL			

Time of Delivery : 15 days upon receipt of P.O

Place of Delivery : PHRMDO

Mode of Procurement : Bidding

Purpose : For Office Operation 4th quarter 2020

2020-0809 RECEIVED BY: [Signature] DATE: 10/12/20
 PROVINCIAL PROCUREMENT MANAGEMENT UNIT
 PS # _____ NO # 0625 DC # _____ SC # _____ RSC # _____
 AMOUNT: ₱ 413,937.50

Requested by: Printed Name: JOSEFINA J. RELAMPAGOS Date: PGDH- PHRMDO	Cash Availability: EUSTAQUIO A. SOCORIN Provincial Treasurer	Approved by: BY AUTHORITY OF THE GOVERNOR ATTY. KATHRYN FE D. PIOQUINTO PROVINCIAL ADMINISTRATOR ATTY. ARTHUR C. YAP Governor
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