

2020-0874
PURCHASE REQUEST

Province of Bohol

F. No. 1010-1097

9/1/20

10/23/20

Department:
 OFFICE OF THE GOVERNOR
 Section:
CCAD

PR No. 2020-0689
 SAI No. _____
 ALOBS NO. _____
 AMOUNT: ₱ 76,500.00

Date: Sept. 1, 2020
 Date: _____
 Date: _____

Item No.	Quantity	Units of Issue	Item Description	Estimated Unit Cost	Estimated Cost
1	3	UNITS	MOBILE PEDESTAL (METAL) POWDER COATED LT. GRAY OR BEIGE COLOR ALL METAL FRAME, WITH FILE DIVIDER & PENCIL TRAY, CENTRALIZED LOCKING - 400W X 500D X 660mmH	7,000.00	21,000.00
2	1	UNIT	MOBILE PEDESTAL (WOOD) MADE OF 18mmthk HIGH DENSITY MELAMINE BOARD, WITH PVC EDGING, 1 DRAWER AND 1 SWING CABINET WITH 2 ADJUSTABLE SHELVING, WITH LOCK, COLOR: CHERRY, SIZE: 400W X 550D X 660D	10,500.00	10,500.00
3	1	UNIT	METAL CABINET MADE OF STEEL POWDER COATED METAL, SLIDING GLASS DOOR WITH LOCK, WITH 6 FIXED SHELVES - 1200L X 450D X 1800H	26,500.00	26,500.00
4	1	unit	3 DRAWER VERTICAL CABINET POWDER COATED, LT. GRAY OR BEIGE COLOR, ALL METAL FRAME, CENTRALIZED LOCKING, SIZE: 462W X 620D X 1080H XXXXXXXXXXXXXXXXXXXXXXXXXXXX	18,500.00	18,500.00
TOTAL				₱	76,500.00

Purpose: Use for storage, organizing and keeping of files/documents and other source of materials for data bank.
 Time of Delivery: 30 days upon receipt of NTP
 Place of Delivery: CCAD, New Provincial Capitol Building, Tagbilaran City

BY AUTHORITY OF THE GOVERNOR

Requested by:
 Signature: _____
 Printed Name: **ROMULO L. TAGAAN**
 Designation: **Head, GO-CCAD**

Cash Availability:
 Signature: _____
 Printed Name: **EUSTAQUIO A. SOCORIN**
 Designation: **Provincial Treasurer**

Approved: _____
 Signature: _____
 Printed Name: **ATTY. KATHRYN F. PIGQUITO**
 Designation: **PROVINCIAL ADMINISTRATOR**
 Signature: _____
 Printed Name: **ARTHUR C. YAP**
 Designation: **Governor**

PROVINCIAL BUDGET OFFICE
 PROVINCE OF BOHOL
 CONTROL NO. 1251 REC'D BY _____ DATE: 9/4/20
 MARK NO. 2721 VALID UNTIL: 11/30/24
 EXPENSE CODE: 1011(05) 1070700 AMOUNT: ₱ 76,500
 FUND SOURCE: 2019-018 CONTROL: _____ DATE: 9/1/20
PETER ROSEN R. TOTAL CPA
 BMO