



Standard Form Number: SF-GOOD-58
 Revised on: May 24, 2004
 Standard Form Title: Purchase Order

PROJECT REFERENCE NO. 20-0111
P.R No. 2020-0169

PURCHASE ORDER
PROVINCIAL DISASTER RISK REDUCTION AND MANAGEMENT OFFICE

Agency / Requisitioning Office

Supplier	COPYLANDIA OFFICE SYSTEMS CORPORATION	D.O. No. P.O. NO. 2020-717
Address	CPG NORTH AVE. TAGBILARAN CITY	Date : November 5, 2020
E-mail Address		Mode of
Telephone No.	411-2396	Procurement :
TIN	002 - 332 - 000 - 000	PUBLIC BIDDING

Gentlemen/Mesdames:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery :	PROVINCIAL DISASTER RISK REDUCTION AND MANAGEMENT OFFICE	Delivery Term :	Please read at the
Address :	CAMP BERNIDO,DAO DISTRICT TAGBILARAN CITY		back hereof.
Date of Delivery :	within 5 days upon receipt of NTP	Payment Term :	upon completion of delivery
Warranty Period:	3 months		

ITEM	UNIT	DESCRIPTION	QTY.	UNIT COST	AMOUNT
1	UNIT	PHOTOCOPIING MACHINE (A3 SIZE LASER COPIER WITH 3 TRAYS AND METAL CABINET) Specifications: INEO 367 MONOCHROME/36 PPM Copy/Print Speed: 36 ppm(A4), 18 ppm(A3); Scanning Speed: 45 opm(B/W & Color); Resolution: 1, 800 x 600 dpi; Toner Type: HD Polymerized; Standard Memory: 2GB RAM; Copy Pre-Selection: 1-9,999; Mobile Printing: ineoPrint(iOS & Anroid); Maximum Paper Size: A3 or 11 x 17; Metal Cabinet: Standard; Starter Toner Yields:23,000 Prints/Copies; Note: > With Aftercare Warranty > One Year Warranty on Parts > Lifetime Free Service > Bohol Service Center Only > at least 5 years service center in Bohol x-x-x-x-x-x-x-x-x-x	1	210,500.00	210,500.00
TOTAL LOT PRICE..					210,500.00

(Total Amount in Words) **TWO HUNDRED TEN THOUSAND FIVE HUNDRED PESOS ONLY**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Very truly yours,

Conforme:

COPYLANDIA OFFICE SYSTEMS CORPORATION

Signature over printed name of Supplier

ATTY. ARTHUR C. YAP

Governor

Authorized Official

BY AUTHORITY OF THE GOVERNOR

ATTY. KATHYRIN RE D. PIOQUINTO

Provincial Administrator

NOV 17 2020

Date

Date Approved: _____

Funds Available:

EUSTAQUIO A. SOCORIN

Provincial Treasurer

Earmark no.

03 - 0764

Amount

259,000.00