

PURCHASE ORDER
PROVINCIAL ENGINEER'S OFFICE

Agency / Requisitioning Office

Supplier	SANDUGO PRESS MARKETING & SUPPLIES	D.O. No.	P.O. NO. 2020-301
Address	0027-M. PARRAS ST., COR. VISARRA ST., POB. 11, TAGBILARAN CITY	Date :	May 26, 2020
E-mail Address		Mode of	
Telephone No.		Procurement :	
TIN	175-101-923-001		Public Bidding

Gentlemen/Mesdames:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery :	PROVINCIAL ENGINEER'S OFFICE	Delivery Term	Please read at the back hereof.
Address :	NEW CAPITOL SITE, TAGBILARAN CITY, BOHOL	Payment Term	upon completion of delivery
Date of Delivery :	within 10-15 days upon receipt of NTP		
Warranty Period:	3 months		

ITEM	UNIT	DESCRIPTION	QTY.	UNIT COST	AMOUNT
		COMMON OFFICE SUPPLIES			
1	box	Ballpen Black/Blue - 50's HBW	3	300.00	900.00
2	pack	Battery" AA" 4 pcs./pack - EVEREADY	4	167.00	668.00
3	pack	Battery "AAA" 4 pcs./pack - EVEREADY	6	120.00	720.00
4	box	Carbon Paper Long	5	132.00	660.00
5	box	Carbon Paper Short	5	126.00	630.00
6	pc.	Correction Tape 10m Roller Type Durable - JOY	35	46.00	1,610.00
7	pc.	Flag of Bohol(Standard)	2	1,464.00	2,928.00
8	pc.	Flag of the Philippines(Standard Size)	3	250.00	750.00
9	pc.	Folder, Ordinary A4, Assorted Color	100	5.75	575.00
10	pc.	Folder, Ordinary Long, Legal - SYSTEM	600	7.50	4,500.00
11	pc.	Folder, Expanded Long w/ Metal(Green)	30	34.00	1,020.00
12	pc.	Index Card, 6x9.5(Salary Card)	250	4.90	1,225.00
13	pc.	Logbook/Record Book, Hardbound, 200 pages - VISION	15	85.00	1,275.00
14	pc.	Logbook/Record Book, Hardbound, 500 pages - VISION	15	140.00	2,100.00
15	pc.	Logbook/Record Book, Haft Size hardbound-500pages - VISION	30	90.00	2,700.00
16	ream	Mimeo Paper, Short-S20 - AQ	40	225.60	9,024.00
17	ream	Mimeo Paper, Long-S20 - AQ	40	240.00	9,600.00
18	pc.	Notebook 80 leaves(non-spring) - COLORS	40	18.00	720.00
19	ream	Paper A3 - SMART 9 1/2 x 11	1	378.00	378.00
20	box	Paper Continuous(3 ply) Carbonless - ADVANCE	2	760.00	1,520.00
21	ream	Paper Multicopy, S20-A4 - ADVANCE	134	225.00	30,150.00
22	ream	Paper, Multicopy, S20-long	90	250.00	22,500.00
23	pc.	Rubber Eraser White - MAPED	50	10.00	500.00
24	pack	Stock Card, 5 x 8-25pcs./pack	10	50.00	500.00
25	roll	Tape, Double Sided 1" - LCT	10	32.00	320.00
26	roll	Tape, Masking 1" - MORATO	12	22.00	264.00
27	roll	Tape, Transparent 1" - POLY	15	32.40	486.00
28	pair	Working Gloves Rubber	150	35.00	5,250.00
		INK/TONER/RIBBON			
29	pc.	Ink # 678(Black for HP)	10	515.00	5,150.00
30	pc.	Ink # 678(Colored for HP)	10	515.00	5,150.00
31	pc.	Ink for Epson T6641 - 70 ML	3	381.00	1,143.00
32	pc.	Ink for Epson T6642 - 70 ML	3	382.00	1,146.00
33	pc.	Ink for Epson T6643 - 70 ML	3	382.00	1,146.00
34	pc.	Ink for Epson T6644 - 70 ML	3	382.00	1,146.00