

**CONTRACT AGREEMENT
FOR
PROCUREMENT OF ACCOMMODATION AND MEALS FOR THE ANNUAL
STRATEGIC PLANNING 2021**

No. 2020 – 206

This Agreement is entered into by and between:

PROVINCIAL GOVERNMENT OF BOHOL (hereinafter called the “**Client**”) represented by the Governor, **ATTY. ARTHUR C. YAP** as the First Party and **PANDA TEA GARDEN SUITES** (hereinafter called the “**Service Provider**”) represented by the Owner/ Proprietor, **MS. RACHELLE N. SOMBRIO** as the Second Party,

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. The Service Provider agrees to render for Accommodation and Meals for the Annual Strategic Planning 2021 in the amount of **ONE HUNDRED TWENTY-THREE THOUSAND SEVEN HUNDRED FIFTY PESOS ONLY (P 123, 750.00)** with details as follows;

NEGOTIATED CANVASS NO.	2020-191
Date of Catering:	
Maximum No. of Meals:	50 pax (2 Days & 1 Night with 4 Meals and AM & PM Snacks)
Rate per Cover:	P 2,475.00/ pax

2. The Service Provider agrees to comply with the technical requirements for each type of events. See attached Menu for the details.
3. In the event that the actual number of attendees is more than the agreed number stipulated in **Purchase Request** of this contract, the Client shall pay the corresponding difference.
4. The client shall be obliged to pay the service provider based only on the actual attendees, provided that the latter is informed within 5 working days before the scheduled date of the activity of the changes on the catering and accommodation services requirement that may arise.
5. The Service Provider shall be required to serve homegrown Boholano food products.
6. The Service Provider agrees to observe the “Zero Single-Use Plastics Policy” as per Memorandum by the Provincial Government in support to the Green Public Procurement Program in adherence to GPPB Resolution No. 25-2017.
7. The Client shall furnish to the Service Provider the original copy of the Attendance Sheet and Inspection and Acceptance Report immediately after each activity conducted.
8. The total cost of catering and accommodation services shall include the use of the premises of the service provider at no extra cost. However should the place designated by the Service Provider be different, the arrangement and cost of such place which should be acceptable to the client shall be the responsibility of the Service Provider.