



Republic of the Philippines  
 PROVINCE OF BOHOL  
 City of Tagbilaran



**OFFICE OF THE GOVERNOR**

**NOTICE TO PROCEED**

F. No. 1010-2020  
 11/11/20

December 2, 2020

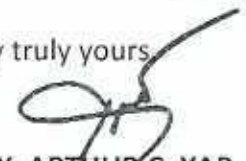
**MR. GEORGE B. SERBO JR.**  
 Proprietor  
 GJ Car Care & Parts Center  
**0504, C.P.G. North Avenue**  
 Cogon District, Tagbilaran City

Dear Mr. Serbo:

Please be informed that the attached **Purchase Order No. 2020-778** dated **December 2, 2020** has been approved. Notice is hereby given to immediately deliver the items enumerated herein within **fifteen (15) days** after receipt of this notice at **GOVERNOR'S OFFICE, NEW CAPITOL SITE, TAGBILARAN CITY, BOHOL.**

In view thereof, you shall be responsible for performing the delivery of items & services under the terms and conditions of the Purchase Order and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice and be guided accordingly.

Very truly yours,  
  
**ATTY. ARTHUR C. YAP**  
 Governor  
 Province of Bohol

Date Approved: 07 DEC 2020

Date Release to Supplier: DEC 10 2020 : GEORGE B. SERBO JR.  
 Authorized Signature  
 (Name of the Representative of the Bidder)

Date Returned by the Supplier: DEC 10 2020 : GEORGE B. SERBO JR.  
 Authorized Signature  
 (Name of the Representative of the Bidder)

ok



Standard Form Number: SF-GOOD-58  
Revised on: May 24, 2004  
Standard Form Title: Purchase Order

NEGOTIATED CANVASS NO. 2020-0647  
P.R No. 2020-0831

**PURCHASE ORDER  
GOVERNOR'S OFFICE**

Agency / Requisitioning Office

Supplier	<b>GJ CAR CARE &amp; PARTS CENTER</b>	D.O. No. P.O. NO. 2020-778
Address	0504-CPG NORTH AVENUE, COGON DISTRICT, TAGBILARAN CITY	Date : December 2, 2020
E-mail Address		Mode of
Telephone No.	<b>412-0465</b>	Procurement : Negotiated
TIN	180-441-008-000	<b>SMALL VALUE PROCUREMENT</b>

Gentlemen/Mesdames:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery :	<b>GOVERNOR'S OFFICE</b>	Delivery Term :	<b>Please read at the</b>
Address :	<b>NEW CAPITOL SITE, TAGBILARAN CITY, BOHOL</b>		<b>back hereof.</b>
Date of Delivery :	<b>within 15 days upon receipt of NTP</b>	Payment Term	upon completion of delivery
Warranty Period:	<b>3 months</b>		

ITEM	UNIT	DESCRIPTION	QTY.	UNIT COST	AMOUNT
1	pc	Cylinder Head OEM	1	37,690.00	37,690.00
2	pc	Cylinder Head Gasket OEM	1	1,948.75	1,948.75
3	pc	Oil Seal NOC	4	314.00	1,256.00
4	set	Valve Seal NOC	1	364.00	364.00
5	pc	Timing Belt GATES	2	1,948.75	3,897.50
6	pc	Engine Oil DELO	6	574.50	3,447.00
7	set	Intake Valve TOMBOW	1	4,548.00	4,548.00
8	set	Exhaust Valve MEIJI	1	4,548.00	4,548.00
9	pc	Grinding Compound CLOVER	1	194.00	194.00
10	unit	Radiator EVER COOL	1	24,048.75	24,048.75
<b>TOTAL:</b>					<b>81,942.00</b>

(Total Amount in Words) **EIGHTY ONE THOUSAND NINE HUNDRED FORTY TWO PESOS ONLY**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Conforme:

**GJ CAR CARE & PARTS CENTER**

Signature over printed name of Supplier

**DEC 10 2020**

Date

Very truly yours,

**ATTY. ARTHUR C. YAP**

Governor

Province of Bohol

**DEC 07 2020**

Date Approved:

Funds Available:

**EUSTAQUIO A. SOCORIN**

Provincial Treasurer

Earmark No.

**3109**

Amount

**81,970.00**



Republic of the Philippines  
PROVINCE OF BOHOL  
City of Tagbilaran



OFFICE OF THE GOVERNOR

NOTICE OF AWARD

December 1, 2020

**MR. GEORGE B. SERBO, JR.**  
Proprietor  
GJ Car Care & Parts Center  
0504-CPG North Avenue, Cogon District  
Tagbilaran City, Bohol

Dear Mr. Serbo:

We are pleased to inform you that the Procurement of **ENGINE OIL AND VEHICLE SPARE TO BE USED FOR THE GOVERNMENT SERVICE VEHICLE PLATE # SHN - 652** of the **GOVERNOR'S OFFICE** under **NEGOTIATED CANVASS NO. 2020-0647** is hereby awarded to you as the bidder with the **LOWEST CALCULATED & RESPONSIVE QUOTATION** with a contract price equivalent to **EIGHTY ONE THOUSAND NINE HUNDRED FORTY TWO PESOS ONLY (P 81,942.00)**.

With this notice, you are requested to prepare the items awarded to your company for delivery as indicated in the PO. Failure to deliver within the stipulated time will mean imposition of liquidated damages and other sanctions that may deem fit pursuant to the provisions of Republic Act 9184.

Very truly yours,

**ATTY. ARTHUR C. YAP**  
Governor  
Province of Bohol

Date Approved: DEC 01 2020

Date Release to Supplier: DEC 02 2020 : GEORGE B. SERBO JR.

Authorized Signature  
(Name of the Representative of the Bidder)

Date Returned by the Supplier: DEC 02 2020 : GEORGE B. SERBO JR.

Authorized Signature  
(Name of the Representative of the Bidder)



Republic of the Philippines  
PROVINCE OF BOHOL  
City of Tagbilaran  
BIDS AND AWARDS COMMITTEE



**BAC Resolution Recommending the Use of Negotiated Procurement through Small Value, Declaring Lowest Calculated and Responsive Quotation and Recommending Approval**

RESOLUTION NO. \_\_\_\_\_  
Series of 2020

WHEREAS, the **GOVERNOR'S OFFICE** of the PROVINCIAL GOVERNMENT OF BOHOL made procurement of goods under Purchase Requests No. **2020-0831**; re; **Procurement of Engine Oil and Vehicle Spare to be used for the Government Service Vehicle Plate # SHN-652 at Governor's Office**, with an ABC of **P 81,970.00**;

WHEREAS, canvass of prices done in the course of the Negotiated Method of Procurement showed that **GJ CARE AND PARTS CENTER** offered the lowest price quotation among the suppliers as reflected in the Abstract of Bid Quotations;


WHEREAS, under Section 53.9 of the IRR of R.A. 9184 and upon careful examination, validation and verification of the accreditation and other pertinent documents of **GJ CARE AND PARTS CENTER** including the price quotation offered, to determine its eligibility to transact business with the Provincial Government and the responsiveness of its bid **GJ CARE AND PARTS CENTER** has been found to be **ELIGIBLE** and its bid, **RESPONSIVE**;


NOW, THEREFORE, We, the Members of the Bids and Awards Committee, hereby **RESOLVE**, as it hereby **RESOLVED**:

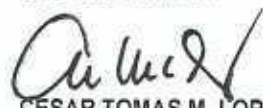
- a.) To declare **GJ CARE AND PARTS CENTER** as the bidder with the **LOWEST CALCULATED AND RESPONSIVE BID** for the **DELIVERY OF GOODS/SERVICES** under Negotiated Canvass No. **2020-0647**;
- b.) To recommend award to **GJ CARE AND PARTS CENTER** for the delivery of goods/services under Negotiated Canvass No. **2020-0647** in the amount of **P 81,942.00**;
- c.) To recommend for approval by the **HONORABLE GOVERNOR** of the **PROVINCIAL GOVERNMENT OF BOHOL** the foregoing findings.


**RESOLVED**, at the **OFFICE THE PROVINCIAL PROCUREMENT MANAGEMENT UNIT, CAPITOL COMPLEX, TAGBILARAN CITY**, this **25<sup>TH</sup>** day of **NOVEMBER, 2020**.

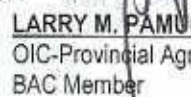
  
**NILO G. AHAT**  
Provincial Legal Officer  
BAC Chairman

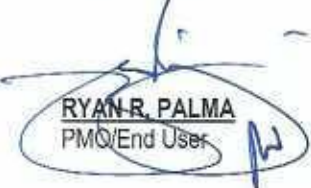
  
**GISELLE F. QUIMPO**  
Chief of Staff-GO  
BAC Vice Chairman

  
**PETER ROSS M. RETUAL**  
Provincial Budget Officer  
BAC Member

  
**CESAR TOMAS M. LOPEZ**  
Provincial Health Officer I  
BAC Member

  
**CAMILO L. GASATAN**  
Provincial Engineer  
BAC Member

fr.   
**LARRY M. PAMUGAS**  
OIC-Provincial Agriculturist  
BAC Member

  
**RYAN R. PALMA**  
PMO/End User