



PROVINCE OF BOHOL  
City of Tagbilaran



Standard Form Number: SF-GOOD-58  
Revised on: May 24, 2004  
Standard Form Title: Purchase Order

NEGOTIATED CANVASS NO. 20-0503  
P.R No. 2020-0661

**PURCHASE ORDER**  
**GOVERNOR'S OFFICE**

Agency / Requisitioning Office

Supplier	3 MSG ENTERPRISES		D.O. No. P.O. NO. 2020-770		
Address	Purok 4, Pondol Loon, Bohol		Date : November 26, 2020		
E-mail Address	geralsev1348@gmail.com		Mode of		
Telephone No.	(0948)041-3867		Procurement : NEGOTIATED		
TIN	437-972-089-000		SMALL VALUE PROCUREMENT		
Gentlemen/Mesdames: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery :	GOVERNOR'S OFFICE		Delivery Term : Please read at the		
Address :	New Capitol Building, Tagbilaran City		back hereof.		
Date of Delivery :	within 5 days upon receipt of NTP		Payment Term : upon completion of delivery		
Warranty Period:	3 months				
ITEM	UNIT	DESCRIPTION	QTY.	UNIT COST	AMOUNT
1	reams	Paper, multicopy, s20 - A4 - Paper One/Double A	750	298.50	223,875.00
2	reams	Paper, multicopy, s20 - legal - Paper One/Double A	200	322.50	64,500.00
3	pack	Battery AA, heavy duty, 4s - Eveready/Smart	25	169.50	4,237.50
4	pack	Battery AAA, heavy duty, 4s - Eveready/Smart	25	124.50	3,112.50
		X-X-X-X-X-X-X			
			Total:		295,725.00
(Total Amount in Words) TWO HUNDRED NINETY FIVE THOUSAND SEVEN HUNDRED TWENTY FIVE PESOS ONLY					
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.					
Conforme:			Very truly yours,		
3 MSG ENTERPRISES Signature over printed name of Supplier			ATTY. ARTHUR C. YAP Governor Province of Bohol		
DEC 16 2020 Date			DEC 03 2020 Date Approved:		
Funds Available: EUSTAQUIO A. SOCORIN Provincial Treasurer			Earmark Amount 2555 296,035.00		