

November 23, 2020

**MR. REYNALDO C. ESTROSOS**

Authorized Representative

REYNA'S THE HAVEN AND GARDENS FOOD CATERING SERVICES, INC.  
0067, Brunidor St., Cogon District, Tagbilaran City


Dear Mr. Estrosos:

Please be informed that the attached **CONTRACT AGREEMENT No. 2020-198** dated **November 23, 2020** has been approved. Notice is hereby given to immediately deliver the items enumerated herein **UPON REQUEST OF THE END-USER** after the receipt of this Notice at **Tagbilaran City**.

In view thereof, you shall be responsible for performing the delivery of items and services under the terms and conditions of the Contract Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice and be guided accordingly.

Very truly yours,

  
**ATTY. ARTHUR C. YAP**  
Governor  
Province of Bohol

Date Approved NOV 24 2020

I acknowledge receipt of this Notice on : NOV 24 2020  
Name of the Representative of the Bidder: LILIBETH SANCHEZ

Authorized Signature

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