

PURCHASE REQUEST

Department: **CNCMH-Loon Hospital**PR NO: **2021-1**Date: **November 16, 2020**

SAI NO: _____

Date: _____

Obr No: _____

Date: _____

Section: _____

Item No.	Quantity	Units of Issue	Item Description	Estimated Unit Cost	Estimated Cost
1.	1	lot	General Services - Security Services from January 1, 2021 to December 31, 2021 (12 months Security Services)	500,000.00	500,000.00
	12 mos.		Details of Required Services:	19,000	684,000
			A. Scope of Work	3	
			To monitor peace and order of the entire hospital and to secure or guard the staff and properties of the Institution	57,000	
			B. Manpower		
			3 heads/day (1 head/8 hrs shift)		
			C. No. of days Work		
			Six days/ week		
			D. Must provide the security guards with 2 units licensed firearms, 2 units 2 way radio and batons. Must also provide handcuffs and first aid kit belt bag.		
			E. With unexpired license.		
			F. Atleast 5ft tall with good physique ideal for security guard with courteous and good-tempered manner		
			G. Must have a 20/20 vision.		
			H. Must provide a functional bundy clock with time cards for attendance monitoring of the SGS.		
TOTAL					684,000
					500,000.00


Purpose : Hospital Security

SOF : Hospital MOOE Security Services 502 12 030

Condition : Place of delivery -CNCMH, Loon, Bohol

Time of delivery _____

Mode of Procurement -BIDDING

Signature	Requested by: 	Cash Availability:	Approved:
Printed Name	MA. CYRILDA B. TALLO, MD	EUSTAQUIO A. SOCORIN	ATTY. ARTHUR C YAP
Designation	Chief of Hospital	Prov'l Treasurer	Governor

Informed by Dept/Office concerned

Deficiencies: