PURCHASE ORDER

PROVINCIAL HEALTH OFFICE, NEW CAPITOL BUILDING, COGON DIST., TAGBILARAN CITY
Agency/Procuring Entity

Supplier :	COPYLANDIA OFFICE SYSTEMS CORPORATION	D.O. No. :	P.O. # - PHO - 2020 - 370
Address :	0370, CPG North Avenue, Cogon District, Tagbilaran City	Date :	December 10, 2020
Telephone No.:		Mode of Procurement :	Negotiated Canvass
TIN :			

Gentlemen/Mesdames:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	PROVINCIAL HEALTH OFFICE, NEW CAPITOL BLDG., COGON DISTRICT, TAGB. CITY	Delivery Term: Please Read Terms & Conditions at the back hereof.	
Date of Delivery :	THIRTY (30) DAYS UPON RECEIPT OF NOTICE TO PROCEED	Payment Term: Upon Completion of Delivery	
Warranty Period:	THREE (3) MONTHS		

Item No.	QTY	UNIT	DESCRIPTION OF SUPPLIES	UNIT COST	AMOUNT
1	1	unit	**A3 size Laser Copier with 3 trays (long, short, A4)**	122,850.00	**122,850.00**
			- Scanning speed: 46opm (b/w), 20opm (color), Printing speed:		VVVVVVVV
			24ppm, Paper Handling: 3 trays (long, short, A4), Maximum		
			Paper size: 11x17 or A3, Copy pre-selection: 1-999, Initial starter		
			toner: 15,000copies, Memory: 128 MB RAM, Scan to USB:		
			standard		
			- Lifetime Free Service		
			- Regular schedule of Preventive Maintenance Checkup		
			- Service Center must have technician covering Bohol and		
			minimum of 5 years service in Bohol.		
			x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x		
(total amount in words)			**ONE HUNDRED TWENTY TWO THOUSAND EIGHT HUNDRED FIFTY PESOS ONLY**		

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for everyday of delay shall be imposed.

Conforme:

COPYLANDIA OFFICE SYSTEMS CORPORATION
Signature over printed name of Supplier

DEC 16 2020
Date

Very truly yours,

ATTY. ARTHUR C. YAP
Governor

Date Approved: DEC 11 2020

Funds Available:	Earmarked No. : **2889**
EUSTAQUIO A. SOCORIN	Amount : **P 123,000.00**
Provincial Treasurer	