

OFFICE OF THE GOVERNOR

NOTICE TO PROCEED

December 22, 2020

MS. SALVACION G. GARCIA  
Proprietor/Manager  
RSG MARKETING CORP.  
8 Masunurin, Sikatuna Village, D4,  
Quezon City



Dear Ms. Garcia,

Please be informed that the attached Purchase Order No. PHO – 2020 – 409 dated December 22, 2020 has been approved. Notice is hereby given to immediately deliver the items enumerated herein within FOUR (4) DAYS after receipt of this notice at GOVERNOR'S OFFICE, NEW CAPITOL BUILDING, TAGBILARAN CITY.

In view thereof, you shall be responsible for performing the delivery of items & services under the terms and conditions of the Purchase Order and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice and be guided accordingly.

Truly yours,

ATTY. ARTHUR C. YAP  
Governor

By Authority of the Governor:

*Kathryn Fe D. Pioquinto*  
ATTY. KATHRYN FE D. PIOQUINTO  
Provincial Administrator

Date Approved: DEC 23 2020

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I acknowledge receipt of this Notice:

Date Released to Supplier: DEC 28 2020 : *[Signature]*  
Authorized Signature  
(Name of the Representative of the Bidder)

Date Returned by Supplier: DEC 28 2020 : *[Signature]*  
Authorized Signature  
(Name of the Representative of the Bidder)