



Standard Form Number: SF-GOOD-58  
Revised on: May 24, 2004  
Standard Form Title: Purchase Order

NEGOTIATED CANVASS NO. 20-0564  
P.R No. 2020-0740

**PURCHASE ORDER**  
**OFFICE OF THE BOARD MEMBER CHRISTIAN S. BOLOS III**

Agency / Requisitioning Office

Supplier		<b>GOLDEN AI TRADING</b>		D.O. No. P.O. NO. 2020-835	
Address		0144 JANSSEN HEIGHTS, DAMPAS DISTRICT, TAGBILARAN CITY		Date : December 16, 2020	
E-mail Address		sonny_51453@yahoo.com		Mode of	
Telephone No.		<b>3448772</b>		Procurement : Negotiated	
TIN		129-025-972-000		SMALL VALUE PROCUREMENT	
Gentlemen/Mesdames:					
Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery :		OFFICE OF THE BOARD MEMBER CHRISTIAN S. BOLOS III		Delivery Term : Please read at the	
Address :		New Capitol Site, Tagbilaran City, Bohol		back hereof.	
Date of Delivery :		within 3 working days upon receipt of NTP		Payment Term : upon completion of delivery	
Warranty Period:		3 months			
ITEM	UNIT	DESCRIPTION	QTY.	UNIT COST	AMOUNT
1	bottle	Paper, Multicopy, S20 - A4	40	350.00	14,000.00
2	bottle	Paper, Multicopy, S20 - long	20	400.00	8,000.00
3	bottle	Staple wire # 35	8	64.00	512.00
4	bottle	Folder, ordinary A4 white	100	6.50	650.00
5	box	Folder, ordinary long	100	7.25	725.00
6	box	Folder, long with plastic cover white	100	21.00	2,100.00
7	bottle	Fastener, plastic, 50's	2	97.00	194.00
8	ream	Fastener, plastic, 70mm, 4-1/2' log, 50's	2	124.00	248.00
9	ream	Air freshener 500ml (spray)	20	337.00	6,740.00
10	box	Alcohol, (Isopropyl 70%), 500ml	40	102.00	4,080.00
11	tube	Dishwashing liquid 500ml	20	145.00	2,900.00
12		Disinfectant spray 510g lemon flavor	30	560.00	16,800.00
13		Glass cleaner (500ml) with sprayer	20	187.00	3,740.00
14		Toilet deodorizer (w/holder)	8	78.00	624.00
15		Computer ink T664 Black	10	345.00	3,450.00
16		Computer ink T664 cyan	10	345.00	3,450.00
17		Computer ink T664 magenta	10	345.00	3,450.00
18		Computer ink T664 yellow	10	345.00	3,450.00