

Standard Form Number: SF-GOOD-58  
Revised on: May 24, 2004  
Standard Form Title: Purchase Order

NEGOTIATED CANVASS NO. 20-0465  
P.R No. 2020-0612

**PURCHASE ORDER**  
**OFFICE OF THE PROVINCIAL VETERINARIAN**

Supplier Address	AMEE'S OFFICE & SCHOOL SUPPLIES	D.O. No.	P.O. NO. 2020-888
E-mail Address	LOOC, JAGNA BOHOL	Date :	DEC 21 2020
Telephone No.	0909-449-3949/0935-727-3055	Mode of	
TIN	249-661-052-000	Procurement :	NEGOTIATED
Gentlemen/Mesdames:		SMALL VALUE PROCUREMENT	

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	OFFICE OF THE PROVINCIAL VETERINARIAN	Delivery Term :	Please read at the
Address:	NEW CAPITOL, TAGBILARAN CITY, BOHOL		back hereof.
Date of Delivery:	within 5 calendar days upon receipt of NTP	Payment Term:	UPON COMPLETION OF DELIVERY
Warranty Period:	3 months		

ITEM	UNIT	DESCRIPTION	QTY.	UNIT COST	AMOUNT
1	box	Ballpen, ordinary, 50s - black HBW	5	300.00	1,500.00
2	box	Ballpen, ordinary, 50s - blue HBW	5	300.00	1,500.00
3	pcs	Cartolina, yellow	20	7.00	140.00
4	pcs	Cartolina, red	20	7.00	140.00
5	pcs	Cartolina, blue	20	7.00	140.00
6	pcs	Cartolina, pink	20	7.00	140.00
7	pcs	Cartolina, white	20	7.00	140.00
8	pcs	Correction pen, 7 ml	20	35.00	700.00
9	pcs	Envelope, ordinary, short	300	3.00	900.00
10	pcs	Envelope, ordinary, A4	500	3.50	1,750.00
11	pcs	Envelope, ordinary, long	2,000	4.00	8,000.00
12	box	Envelope, mailing, long, 500's CLASSIC	5	180.00	900.00
13	box	Fastener - plastic, 50s MGK/DIAMOND	10	48.00	480.00
14	pcs	Folder, ordinary, A4	100	6.00	600.00
15	pcs	Folder, ordinary, long	1,000	8.00	8,000.00
16	pack	Laminating film, 100s - long	4	1,700.00	6,800.00
17	pcs	Logbook/record book, hardbound, 300 pages	50	70.00	3,500.00
18	pack	Manila paper 3's	100	13.00	1,300.00
19	box	Marker, permanent, broad - black, 12's PILOT	4	504.00	2,016.00
20	box	Marker, permanent, fine - black, 12's PILOT	4	504.00	2,016.00
21	box	Marker, white board, fine - black, 12's PILOT	2	850.00	1,700.00
22	ream	Mimeo paper long, sub. 20, 500 sheets/ream MARINE	150	280.00	42,000.00