

Revised on: May 24, 2004

P.R No. 2020-0528

Standard Form Title: Purchase Order

PURCHASE ORDER
OFFICE OF BOARD MEMBER LUCILLE YAP LAGUNAY

Agency / Requisitioning Office

Supplier	3 MSG ENTERPRISES	D.O. No. P.O. NO. 2020-718
Address	Purok 4, Pondol Loon, Bohol	Date : November 9, 2020
E-mail Address	<u>geralsev1348@gmail.com</u>	Mode of
Telephone No.	(0948)041-3867	Procurement : NEGOTIATED
TIN	437-972-089-000	SMALL VALUE PROCUREMENT

Gentlemen/Mesdames:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery :	OFFICE OF BOARD MEMBER LUCILLE YAP LAGUNAY	Delivery Term :	Please read at the
Address :	New Capitol Building, Tagbilaran City		back hereof.
Date of Delivery :	within 5 days upon receipt of NTP	Payment Term :	upon completion of delivery
Warranty Period:	3 months		

ITEM	UNIT	DESCRIPTION	QTY.	UNIT COST	AMOUNT
74	pcs	Highlighter, pen type, broad, assorted colors ARTLINE/ FABER CASTEL	6	42.00	252.00
75	pcs	Notebook, non-spring, 80 leaves VECO	5	20.10	100.50
76	pcs	Notebook, spring, 80 leaves VECO	5	15.50	77.50
77	pcs	Stamp pad, big JOY/ ARTLINE	1	45.50	45.50
Sporting Goods					
1	pcs	Trophy 24" with engrave & wrapping	25	649.50	16,237.50
2	pcs	Basketball rubber type	25	609.50	15,237.50
3	pcs	Volleyball rubber type	25	649.50	16,237.50
4	pcs	All Sports medal, gold	30	48.10	1,443.00
IT Supplies					
1	btl	Computer toner for HP no. 35A	2	4,379.30	8,758.60
2	btl	Ink for Epson L210 cyan	3	347.50	1,042.50
3	btl	Ink for Epson L210 magenta	3	347.50	1,042.50
4	btl	Ink for Epson L210 yellow	3	347.50	1,042.50

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