OFFICE OF THE GOVERNOR

NOTICE TO PROCEED

December 7, 2020

MS. STELLA MARIE C. ANCLA Proprietor/Manager DEXTEL TRADING 0410 Tamblot Street, Cogon District, Tagbilaran City

Dear Ms. Ancla,

Please be informed that the attached Purchase Order No. PHO - 2020 - 359 dated December 7, 2020 has been approved. Notice is hereby given to immediately deliver the items enumerated herein within FIVE (5) DAYS after receipt of this notice at the OFFICE OF THE GOVERNOR, NEW CAPITOL BUILDING, COGON DISTRICT, TAGBILARAN CITY.

In view thereof, you shall be responsible for performing the delivery of items & services under the terms and conditions of the Purchase Order and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice and be guided accordingly.

Truly yours,

Governor

DEC 092020 Date Approved:

I acknowledge receipt of this Notice:

Date Released to Supplier:

DEC 09 2020.

Authorized Signature

(Name of the Representative of the Bidder)

Date Returned by Supplier: DEC 0 9 2020

Authorized Signature

(Name of the Representative of the Bidder)

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