

**PURCHASE REQUEST
BOHOL PROVINCIAL GOVERNMENT
Province of Bohol**

F. No. 1001-S
1/21/21

Department: Bohol Environment Management Office
Unit: ADMINISTRATIVE 1011(02) - 50203010

PR No: _____ **Date: January 21, 2021**

SA No.: _____ **Date:** _____

ALOBS No: _____ **Date:** _____

Item No.	Item Description	Quantity	Unit	Unit Cost	Total Cost
Office Supplies					0.00
1.	Multicopy, S-20- A4(Bondpaper)	200	reams	298.80	59,760.00
2.	Multicopy, S-20- Long(Bondpaper)	50	reams	322.80	16,140.00
3	Paper- Plotter (36'x50 yards)	5	rolls	750.00	3,750.00
4	Envelop, Mailing, Long 500's	5	boxes	320.00	1,600.00
5	Engineering Field Book	10	pcs.	120.00	1,200.00
6	Laminating Film 100'long	1	pc.	1,790.30	1,790.30
7	Folder, Expanded green	50	pcs.	36.00	1,800.00
8	Folder, Expanded Blue	25	pcs.	36.00	900.00
Housekeeping supplies					
9	Alcohol (Isoprophyl)70% 500ml	10	btl.	98.52	985.20
INK TONER					
10	Ink Cart. L3110 (Black)	20	pcs.	348.00	6,960.00
11	Ink Cart. L3110 (Cyan))	10	pcs.	348.00	3,480.00
12	Ink Cart L3110(Magenta)	10	pcs.	348.00	3,480.00
13	Ink Cart L3110(Yellow)	10	pcs.	348.00	3,480.00
14	Ink Cart # 21 for HP Black	2	pcs.	1,138.80	2,277.60
15	GT 51- colored	2	pcs.	400.00	800.00
16	GT 52- Black	2	pcs.	400.00	800.00
IT Supplies					
17	Calculator,digital 12 digit solar cell	1	pc.	616.00	616.00
Place of Delivery:		BEMO			
Time of Delivery		5 days upon receipt of P.O			
Mode of Procurement		PUBLIC BIDDING/Alternative			
					109,819.10

Purpose: For Office use

Recommended by:	Ok as to availability of funds:	Approved by:
<i>Jovencia B. Ganub</i>	<i>Eustaquio A. Socorin</i>	ATTY. ARTHUR C. YAP
Head, BEMO	Provincial Treasurer	GOVERNOR
		By Authority of the Governor:
		<i>Kathryn D. Pioquinto</i>
		ATTY. KATHRYN D. PIOQUINTO
		Provincial Administrative Officer

2021-0052
 RECEIVED BY: *JM* DATE: 1/27/21
 2021-0035
 \$ 109,819.10

PROVINCIAL BUDGET OFFICE
PROVINCE OF BOHOL
 CONTROL NO. 65 RECEIVED DATE: 1/21/21
 MARK NO. 0914 VALID UNTIL: 10/30/21
 EXPENSE CODE 1011(02)-50203010 \$ 109,819.10
 FUND SOURCE: 2020-CAG DATE: 1/25/21