

PURCHASE REQUEST

APPENDIX F

Province of Bohol

phpr0305-269

Department: Provincial Engineer's

PR No. _____

Date: Feb. 23, 2021

Section: _____

SAI No. _____

Date: _____

ALOBS No. _____

Date: _____

Item No.	Quantity	Units	Item Description	Estimated Unit Cost	Estimated Cost
Ink/Toner/Ribbon					
1	20	pc.	Ink #678 (black)	P 569.78	P 11,395.60
2	10	pc.	Ink #678 (colored)	P 583.50	P 5,835.00
3	20	btl.	Ink, for Epson (L120, L220) T6641	P 381.67	P 7,633.40
4	4	btl.	Ink, for Epson (L120, L220) T6642	P 382.29	P 1,529.16
5	6	btl.	Ink, for Epson (L120, L220) T6643/T6644	P 382.20	P 2,293.20
6	15	btl.	Ink, for Epson (L3110) #003 (CMYK)	P 382.20	P 5,733.00
Office Supplies & Others					
7	3	box	Ballpen, ordinary, 50's-black & blue	P 330.00	P 990.00
8	4	pack	Battery AA, heavy duty, 4'S	P 167.68	P 670.72
9	6	pack	Battery AAA, heavy duty, 4'S	P 121.64	P 729.84
10	5	box	Carbon paper long	P 132.00	P 660.00
11	5	box	Carbon paper short	P 126.00	P 630.00
12	40	pcs.	Correction tape 10m roller type, durable	P 47.51	P 1,900.40
13	1	box	Envelope, mailing, legal size w/ PGBH LOGO	P 1,860.00	P 1,860.00
14	20	box	Fastener, plastic (50's set)	P 78.52	P 1,570.40
15	100	pcs.	Folder, Ordinary A4	P 6.84	P 684.00
16	600	pcs.	Folder, Ordinary long(300-white, 150-green, 150-yellow)	P 7.92	P 4,752.00
17	96	pcs.	Folder, expanded long (Green)	P 15.00	P 1,440.00
18	15	pcs.	Logbook/Record book, ordinary, 200pages	P 90.00	P 1,350.00
19	15	pcs.	Logbook/Record book, ordinary, 500pages	P 146.81	P 2,202.15
20	30	pcs.	Logbook/Record book, half size, ordinary,500pages	P 100.80	P 3,024.00
21	1	box	Marker, permanent, broad & fine (black, blue & red)12'S	P 460.80	P 460.80
22	1	box	Marker, Whiteboard fine (black, red & blue)12'S	P 720.00	P 720.00
23	1	box	Marker, Whiteboard broad(black, red & blue)12'S	P 612.00	P 612.00
24	40	pcs.	Notebook non-spring, 80 leaves	P 20.44	P 817.60
25	2	box	Paper-Continuous (3ply, carbonless)	P 760.77	P 1,521.54
26	150	reams	Paper, multicopy, S20-A4	P 281.16	P 42,174.00
27	90	reams	Paper, multicopy, S20-long	P 311.26	P 28,013.40
28	30	box	Staple Wire #35	P 51.84	P 1,555.20
29	10	pack	Stock card, 5 x 8 - 25pcs./pack	P 50.34	P 503.40
30	150	pairs	Working globes rubber	P 40.60	P 6,090.00