



Standard Form Number: SF-GOOD-58
Revised on: May 24, 2004
Standard Form Title: Purchase Order

NEGOTIATED CANVASS: 20-0434
P.R No. 2020-0577

PURCHASE ORDER
PROVINCIAL INFORMATION & MEDIA RELATIONS

Agency / Requisitioning Office

Supplier	SKETCHES & PLOTS FURNITURE & FIXTURE ENTERPRISE	D.O. No. P.O. NO. 2020-949
Address	Blk 12 Lot 4 Magdaleneville II Subdivision Barangay Mandalagan Bacolod City, Negros Occidental	Date : <u>DEC 22 2020</u>
E-mail Address		Mode of
Telephone No.		Procurement : NEGOTIATED
TIN	119-119-119-000	Small Value Procurement

Gentlemen/Mesdames:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery :	PROVINCIAL INFORMATION & MEDIA RELATIONS	Delivery	Please read at the
Address :	NEW CAPITOL SITE, TAGBILARAN CITY	Term :	back hereof.
Date of Delivery :	within 15 days upon receipt of NTP	Payment	upon completion of delivery
Warranty Period:	1 YEAR	Term :	

ITEM	UNIT	DESCRIPTION	QTY.	UNIT COST	AMOUNT
1	PC	Gang Chair 4 Seater All Steel Specs: Specific use: waiting chair Seat Thickness – 1.3mm Seat Width – 50cm Color: Black Material – Metal Armrest: With Armrest Folded: Unfolded Arms & legs Thickness – 1.2mm	2	15,500.00	31,000.00
2	PC	Office Chair Specs: - Office Chair - Mid back with breathable mesh seat - 360 degrees swivel function - Tilt lock mechanism with tilt tension knob - Pneumatic height adjustment, from 45cm-55cm - Available color: Black - Nylon base with PU casters, prevent noise ans scratches - Maximum weight capacity 100kg - Five star leg	5	6,800.00	34,000.00
4	PC	Magazine / Newspaper Rack Specs: Material: Metals Metal material: Metal or MDF borad Metal Material: W62.4xD24xH89cm	2	5,500.00	11,000.00
5	PC	Filing / Storage Cabinet Description Materials: Wood Accessories: Adjustable glider Dimension: W600x D300 x H1800MM	1	13,100.00	13,100.00