

# PURCHASE REQUEST

DHP0427-253

Date: April 15, 2021

Dept.: COMMISSION ON AUDIT  
Section: SUPERVISING AUDITOR'S OFFICE

P.R. NO. : \_\_\_\_\_

S.A./NO.: \_\_\_\_\_

ALOBS NO. \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Item	Item Description	Quantity	Estimated Cost	Amount
2	Printer(3-in 1:Scan, Print,Photocopy)	2	10,100.00	20,200.00
	Specifications:			
	Print Method			
	Maximum Print Resolution			
	Minimum Ink Droplet Volume			
	Automatic Duplex Printing:			
	Black Nozzle Configuration			
	Color Nozzle Configuration			
	Print Direction:			
	Photo Default- 10x15 cm/4x6"			
	Max Photo Draft-10x15 cm/4x6"			
	Draft,A4(Black/Color)			
	ISO 24734,a4 Simplex (Black/Color):			
	No. of Paper Trays			
	Standard Paper Input Capacity:			
	Output Capacity:			
	Maximum paper size:			
	Paper Sizes:			
	Paper Feed Method:			
	Print Margin:			
	Note: Inclusive of Ink as starter/Initial Ink			