



PURCHASE ORDER
GOVERNOR'S OFFICE
Agency / Requisitioning Office

Supplier	3 MSG ENTERPRISES	D.O. No. P.O. NO. 2021-174
Address	Purok 4, Pondol Loon, Bohol	Date : May 10, 2021
E-mail Address	<u>geralsev1348@gmail.com</u>	Mode of
Telephone No.	(0948)041-3867	Procurement : NEGOTIATED
TIN	437-972-089-000	SMALL VALUE PROCUREMENT

Gentlemen/Mesdames:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery :	GOVERNOR'S OFFICE	Delivery Term :	Please read at the
Address :	New Capitol Site, Tagbilaran City		back hereof.
Date of Delivery :	within 30 days upon receipt of NTP	Payment Term :	upon completion of delivery
Warranty Period:	1 year		

ITEM	UNIT	DESCRIPTION	QTY.	UNIT COST	AMOUNT
22	boxes	Paper clip, vinyl coated, 100's (big)	100 ✓	21.00	2,100.00
23	packs	Paper sticker, Legal (white, matte)	150 ✓	39.00	5,850.00
24	boxes	Rubber band (big)	100 ✓	189.00	18,900.00
25	pcs	Paper Clamp (Medium, Small)	200 ✓	7.10	1,420.00
26	pcs	Sign Pen refill 0.3 (blue and black) MY GEL/ PILOT	150 ✓	47.00	7,050.00
27	boxes	Staple wire No. 35 JOY/ MAX	100 ✓	51.00	5,100.00
28	pcs	Staple with remover No. 35 JOY/ MAX	20 ✓	404.00	8,080.00
29	pcs	Scissor's multipurpose 8.5" EXCEL	25 ✓	78.00	1,950.00
30	rolls	Tape, Masking width 2" ARMAK/ CROCO	25 ✓	49.00	1,225.00
31	rolls	Tape, Packaging width 2" ARMAK/ CROCO/ SESNO	150 ✓	57.00	8,550.00
32	rolls	Tape, Transparent width 2" ARMAK/ CROCO	50 ✓	31.00	1,550.00
33	rolls	Tape, Duct Tape 3"	25 ✓	143.00	3,575.00
34	boxes	Staple wire No. 10 JOY/ MAX	50 ✓	7.10	355.00
35	pcs	File Tray/ Organizer 3 - layer (Metal)	50 ✓	358.00	17,900.00
36	packs	Battery AA, heavy duty, 4's PIONEER SMART/ EVEREADY	25 ✓	167.00	4,175.00
37	packs	Battery AAA, heavy duty, 4's PIONEER SMART/ EVEREADY	25 ✓	121.00	3,025.00
				Total:	188,325.00

(Total Amount in Words) **ONE HUNDRED EIGHTY EIGHT THOUSAND THREE HUNDRED TWENTY FIVE PESOS ONLY**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Conforme:

3 MSG ENTERPRISES
Signature over printed name of Supplier

Very truly yours,

ATTY. ARTHUR C. YAP
Governor
Province of Bohol

BY THE AUTHORITY OF THE GOVERNOR
ATTY. KATHRYN D. PIOQUINTO
Provincial Administrator

MAY 20 2021

Date

Date Approved: **MAY 12 2021**

Funds Available:

EUSTAQUIO A. SOCORIN
Provincial Treasurer

Earmark
Amount

0201

190,823.00