

**PURCHASE ORDER**  
**GOVERNOR'S OFFICE**

Agency / Requisitioning Office

PO019-8

Supplier	SOFIA PLUS TRADING	D.O. No. P.O. NO. 2021-226
Address	RIZAL SANTA ROSA NUEVA ECIJA	Date : June 7, 2021
E-mail Address		Mode of
Telephone No.		Procurement : NEGOTIATED
TIN	701-610-641-000	2ND FAILURE

Gentlemen/Mesdames:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery :	GOVERNOR'S OFFICE	Delivery Term	Please read at the
Address :	New Capitol Site, Tagbilaran City		back hereof.
Date of Delivery :	within 10 days upon receipt of NTP	Payment Term	upon completion of delivery
Warranty Period:	1 YEAR		

ITEM	UNIT	DESCRIPTION	QTY.	UNIT COST	AMOUNT
1	UNIT	BINDING MACHINE - QUAFF Specs: Item No. B2919,B2919U Max, Puching Capacity: 22sheets(80g),25 sheets(80g) Max Binding Capacity 450 Sheets(A4)mm,Paper Margin 2.5,3.5,4.5,5.5mm Adjustable, Hole Distance:14.28mm, Hole Qty: 24 Holes, Dimension of Hole 2 x 8mm, QTY: of the releasable pins: 24 Net weight: 9.1kg-9.3 kg, Machine Dimensions: 574 x 320 x 413mm	2	19,100.00	38,200.00
2	UNIT	POWERSHRED 99Ci CROSS-CUT SHREDDER - DELI Specs: - BRAND: DELI COLOR FAMILY: DARK GRAY MODEL/PRODUCT ID: DELI 9906 DESCRIPTION: PAPER SHREDDER SIZE & SPEC: SHRED CAPACITY: 16 SHEETS; SHRED SIZE 2x12MM; SECURITY LEVEL 5 SPECS 1: FRAGILE TYPE: CD/DVD, CARD, PAPER CLIP, STAPLE SPECS 2: CONTINUOUS RUN TIME; 40MIN SPECS 3: BIN CAPACITY: 30L SPECS 4: MACHINE NOISE: 60DB SPECS 5: MACHINE POWER: 400W	2	29,990.00	59,980.00