

JUN 17 2021

(Date)

**MS. MARY GRACE CASTILLA**  
General Manager  
**CYDEM MANPOWER & GENERAL SERVICES**  
Totolan Dausi, Bohol

Dear Ms. Castilla,

Please be informed that the attached **Contract Agreement No. 2021-152** dated APR 27 2021 been approved. Notice is hereby given to immediately deliver the services enumerated herein within **A WHOLE YEAR ROUND TO START UPON RECEIPT OF THE CONTRACT FOR TWELVE (12) MONTHS** at **PROVINCIAL GENERAL SERVICES OFFICE, NEW CAPITOL SITE, TAGBILARAN CITY.**

In view thereof, you shall be responsible for performing the services under the terms and conditions of the Contract Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice and be guided accordingly.

Truly yours,

**ATTY. ARTHUR C. YAP**  
Governor

Date Approved: \_\_\_\_\_

By Authority of the Governor:

*KDP*  
**ATTY. KATHRYN D. PIOQUINTO**  
Provincial Administrator

Date Approved: JUN 21 2021

I acknowledge receipt of this Notice:

Date Released to Supplier: JUN 28 2021

*MARY GRACE L. CASTILLA*  
Authorized Signature

(Name of the Representative of the Bidder)

Date Returned by Supplier: JUN 30 2021

*MARY GRACE L. CASTILLA*  
Authorized Signature

(Name of the Representative of the Bidder)