

Standard Form Number: SF-GOOD-59

Revised on: May 24, 2004

Standard Form Title: Purchase Request

Name of the Project  
Location of the Project

7-PR-2021-560

5/19/21

**PURCHASE REQUEST**  
Provincial Government of BoholDepartment: Department of Education- Bohol Division  
Section: \_\_\_\_\_PR No. \_\_\_\_\_  
SAI No. \_\_\_\_\_

Date: April 28, 2021

Date: \_\_\_\_\_

Item No.	Unit	Item Description	Qty.	Unit Cost	Total Cost
1	pc	Comcolor GD ink Cartridge Black	48	14, 500.00	696,000.00
2	pc	Comcolor GD ink Cartridge Cyan	16	25,000.00	400,000.00
3	pc	Comcolor GD ink Cartridge Magenta	16	25,000.00	400,000.00
4	pc	Comcolor GD ink Cartridge Gray	16	25,000.00	400,000.00
5	pc	Comcolor GD ink Cartridge Yellow	16	25,000.00	400,000.00
6	pc	Toner Ineo+ 226 Black	4	11,000.00	44,000.00
7	pc	Toner Ineo+ 226 Cyan	4	18,000.00	72,000.00
8	pc	Toner Ineo+ 226 Magenta	4	18,000.00	72,000.00
9	pc	Toner Ineo+ 226 Yellow	4	18,000.00	72,000.00
TOTAL					2,556,000.00

Date of Delivery: 30- 45 days upon receipt of PO  
Place of Delivery: Education Development Center**Remarks/Purpose:** For the purchase of ink cartridges and toners for printing of modules for blended learning.**Requested by:****Cash Availability:****Signature:****Printed Name:****BIANITO A. DAGATAN, EdD, CESO V****EUSTAQUIO A. SOCORIN****Designation:**

Schools Division Superintendent

Provincial Treasurer

**Date:****Approved by:****BY AUTHORITY OF THE GOVERNOR****ATTY. KATHYRILE D. PIOQUINTO**  
**PROVINCIAL ADMINISTRATOR****HON. ARTHUR C. YAP**

Governor

2021-0571  
PROVINCIAL PROCUREMENT  
AMOUNT: ₱ 2,556,000.00  
RECEIVED BY: [Signature]  
DATE: 5/19/21  
OFFICE: [Signature]  
DATE: 5/19/21

**PROVINCIAL BUDGET OFFICE**  
PROVINCE OF BOHOL  
CONTROL NO. 640 REC'D  
REMARK NO. 05-121  
EXPENSE CODE 3311-5021999  
FUND SOURCE P675 2671-0  
DATE: 5/19/21  
AMOUNT: 2,556,000.00  
DATE: 5/19/21  
TOTAL: CPA  
BMC