

PURCHASE REQUEST

Province of Bohol

OFFICE OF THE GOVERNOR

Agency / Procuring Entity

IR/P.R.# 0628 RECEIVED BY: *[Signature]* DATE: 8/20/21

Department : Governor's Office

P.R. No. PROVINCIAL PROCUREMENT Date: August 21, 2021

SAI No. PH # 005 NC # 00 DC # 00 RSC # 00

Section :

OBR No. AMOUNT \$282,944.79 OK AS TO APP

phpr0819-713

Item No.	Quantity	Unit of Issue	Item Description	Estimated Unit Cost	Estimated Cost
30	10	boxes	Marker, Permanent, broad, -blue, 12's	460.80	4,608.00
31	10	boxes	Marker, Permanent, broad, -red, 12's	460.80	4,608.00
32	10	boxes	Marker, Permanent, fine, -red, 12's	460.80	4,608.00
33	10	boxes	Marker, Permanent, fine, -black, 12's	460.80	4,608.00
34	10	boxes	Marker, Permanent, fine, -blue, 12's	460.80	4,608.00
35	5	boxes	Marker, Whiteboard, fine, -black, 12's	612.00	3,060.00
36	1	packs	Laminating film, 100's - A4	1,400.00	1,400.00
37	1	packs	Laminating film, 100's - long	1,790.00	1,790.00
38	5	pcs	Logbook/record book, ordinary, 200 pages	90.00	450.00
39	5	ream	Paper, Multicopy, S20-A4	281.16	1,405.80
40	5	ream	Paper, Multicopy, S20-legal	322.80	1,614.00
41	10	ream	Paper, Multicopy, S20-long	311.60	3,116.00
42	1	ream	Paper, Multicopy, S20-short	168.00	168.00
43	2	boxes	Pencil, lead, with eraser, wood cased, hardness:HB	33.66	67.32
44	3	packs	Post-it/sticky note, 0.6x3"	7.79	23.37
45	3	packs	Post-it/sticky note, 1x2"	15.00	45.00
46	3	pcs	Ruler, plastic 12"	24.00	72.00
47	3	pcs	Scissors, multipurpose 8.5"	78.76	236.28
48	2	boxes	Sign pen, black, blue, gel ink, 0.7mm needle tip 12's	186.05	372.10
49	10	boxes	Staple wire # 10	9.36	93.60
50	10	boxes	Staple wire # 35	53.84	538.40
51	5	pcs	Stapler with remover#10	228.00	1,140.00
52	2	pcs	Stapler with remover #35, heavy duty	451.06	902.12
53	10	pcs	Stockbox, heavy duty, L size	1,100.00	11,000.00
54	15	pcs	Stockbox, heavy duty, XL size	1,500.00	22,500.00
55	200	rolls	Tape, packing 3"	60.00	12,000.00
56	5	bottles	Air freshener 500ml spray	146.34	731.70
57	10	packs	Battery AAA, heavy duty, 4's	121.64	1,216.40
58	5	pcs	Broom, soft (tambo)	56.16	280.80
59	30	pcs	Dishwashing paste 400g	13.79	413.70
60	2	pcs	Dust Pan-Plastic-Big (durable)	275.00	550.00
61	1	pcs	Floor Mop with aluminum handle	336.00	336.00
62	1	pcs	Mop Handle, heavy duty, aluminum, screw type	268.98	268.98
63	20	packs	Trash bags @ 1 pack (100pcs) XL	700.00	14,000.00
64	2	pcs	USB Flash Drive 32GB (with sling)	959.97	1,919.94
65	5	pcs	Thermal Scanner with Alcohol Dispenser with stand	10,000.00	50,000.00
66	12	pcs	Automatic Alcohol Dispenser	1,500.00	18,000.00
67	10	pcs	Four legged round non-slip stainless steel stool (9x7")	850.00	8,500.00
68	2	pcs	Two Steps Steel Stool Office Garage Folding Lightweight Small Ladder	3,000.00	6,000.00
69	2	pcs	Hot and Cold water dispenser	8,000.00	16,000.00
70	1	pc	Wall Split-type airconditioner 2HP	35,000.00	35,000.00
xxx	xxx		xxx Nothing Follows xxx		
1.) to be awarded by items 2.) to be awarded one day upon demand 3.) delivered at Governors Office				TOTAL	282,944.79

Purpose : For HEART Caravan, Medical & Dental outreach missions and other related outreach activities of the Provincial Government of Bohol.

Requested by :	Cash Availability:	Approved by :
Signature	<i>[Signature]</i>	<i>[Signature]</i>
Printed Name	LIZA P. FLORES	ATTY. ARTHUR C. YAP
Designation	Head, Special Projects Section	Governor
	EUSTAQUIO A. SOCORIN	By Authority of the Governor
	Provincial Treasurer	<i>[Signature]</i>