

OFFICE OF THE GOVERNOR

Agency / Procuring Entity

Department : Governor's Office P.R. No. : _____
 SAI No. : _____
 Section : _____ OBR No. : _____

Date : August 2, 2021

Date : _____




Date : _____

Item No.	Quantity	Unit of Issue	Item Description	Estimated Unit Cost	Estimated Cost
1	30	boxes	Ballpen, ordinary, 50's-blue	330.00	9,900.00
2	30	boxes	Ballpen, ordinary, 50's-red	330.00	9,900.00
3	10	boxes	Ballpen, ordinary, 50's-black	330.00	3,300.00
4	3	pcs	Calculator, digital 12 digit solar cell	616.20	1,848.60
5	10	pcs	Correction pen, 7ml	118.41	1,184.10
6	15	pcs	Correction tape, film base type, UL 6m min	47.29	709.35
7	5	pcs	Data file box, made of chipboard, with taglia lock	98.16	490.80
8	5	pcs	Data file box,open	166.00	830.00
9	5	pcs	Data file box,with cover	291.95	1,459.75
10	30	pcs	Envelope, expanding for A4 size document	18.00	540.00
11	30	pcs	Envelope expanded - long, with metal (green)	45.00	1,350.00
12	20	pcs	Envelope, expanding, plastic, with elastic strap, legal	22.29	445.80
13	30	pcs	Envelope, expanding, with string and eyelet or elastic strap, legal	16.19	485.70
14	100	pcs	Envelope, Ordinary short	8.64	864.00
15	50	pcs	Envelope, Ordinary long	7.20	360.00
16	1	boxes	Fastener, plastic, 50's	78.52	78.52
17	1	boxes	Fastener, plastic, 70mm, 4-1/2" long, 50's	101.00	101.00
18	3	pcs	File Tray/Organizer 3-layer (metal)	358.80	1,076.40
19	20	pcs	Folder, Ordinary, A4	6.84	136.80
20	20	pcs	Folder, Ordinary, long	7.92	158.40
21	3	bottle	Glue, All purpose, 130ml	57.14	171.42
22	30	pcs	Highlighter, pen type, broad (assorted colors)	42.04	1,261.20
23	20	pcs	Highlighter, pen type, fine(flourescent colors)	41.29	825.80
24	200	pcs	Index card, 6x9.5	4.98	996.00
25	3	packs	Index tab, self adhesive, transparent	88.68	266.04
26	5	bottle	Ink for permanent marker - black 30ml	90.00	450.00
27	5	bottle	Ink for permanent marker - blue 30ml	90.00	450.00
28	3	bottle	Ink for whiteboard marker - blue, standard size	150.00	450.00
29	10	boxes	Marker, Permanent, broad, -black, 12's	460.80	4,608.00

1.) to be awarded by items 2.) to be awarded one day upon demand 3.) delivered at Governors Office

TOTAL

Purpose : For HEART Caravan, Medical & Dental outreach missions and other related outreach activities of the Provincial Government of Bohol.

	Requested by :	Cash Availability:	Approved by :
Signature Printed Name Designation	 LIZA P. FLORES Head, Special Projects Section	 EUSTAQUIO A. SULONG Provincial Treasurer	ATTY. ARTHUR C. YAP Governor <i>By Authority of the Governor:</i>  ATTY. NATHYR D. PIOQUINTO Provincial Administrator