



**PURCHASE ORDER**  
**GOVERNOR'S OFFICE**  
Agency / Requisitioning Office

Supplier	<b>3 MSG ENTERPRISES</b>	D.O. No. P.O. NO. 2021-360
Address	<b>Purok 4, Pondol Loon, Bohol</b>	Date : <b>August 13, 2021</b>
E-mail Address	<a href="mailto:geralsev1348@gmail.com">geralsev1348@gmail.com</a>	Mode of
Telephone No.	<b>(0948)041-3867</b>	Procurement :
TIN	<b>437-972-089-000</b>	<b>PUBLIC BIDDING</b>

Gentlemen/Mesdames:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery :	<b>GOVERNOR'S OFFICE</b>	Delivery Term :	<b>Please read at the</b>
Address :	<b>New Capitol Site, Tagbilaran City</b>		<b>back hereof.</b>
Date of Delivery :	<b>within 10 days upon receipt of NTP</b>	Payment Term :	<b>upon completion of delivery</b>
Warranty Period:	<b>3 months</b>		

ITEM	UNIT	DESCRIPTION	QTY.	UNIT COST	AMOUNT
1	pcs.	Logbook/Record Book Hardbound 300 pages	25	311.80	7,795.00
2	pcs.	Logbook/Record Book Hardbound 500 pages	25	474.50	11,862.50
3	pads	Paper, Yellow Pad, 100 Leaves	50	71.80	3,590.00
4	reams	Paper, Multicopy, S20-A4	750	298.50	223,875.00
5	reams	Paper, Multicopy, S20-Long	750	322.50	241,875.00
6	reams	Paper, Multicopy, S20 Short	200	225.80	45,160.00
7	rolls	Tape, Transparent 1 1/2"	50	31.90	1,595.00
8	pcs.	Paper Clamp(Small, Medium, Large) x-x-x-x-x-x-x	200	7.45	1,490.00
<b>Total:</b>					<b>537,242.50</b>

(Total Amount in Words) **FIVE HUNDRED THIRTY SEVEN THOUSAND TWO HUNDRED FORTY TWO PESOS AND 50/100 ONLY**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Conforme:

**3 MSG ENTERPRISES**  
Signature over printed name of Supplier

Very truly yours,

**ATTY. ARTHUR C. YAP**  
Governor  
Province of Bohol

BY THE AUTHORITY OF THE GOVERNOR

**AUG 24 2021**

Date

**ATTY. KATHYRIN FE D. PIOQUINTO**  
Provincial Administrator  
Date Approved: **AUG 16 2021**

Funds Available:

**EUSTAQUIO A. SOCORIN**  
Provincial Treasurer

Earmark Amount **1521**  
**537,780.00**