

Revised on: May 24, 2004

Standard Form Title: Purchase Order

PURCHASE ORDER
PROVINCIAL ENGINEER'S OFFICE
 Agency / Requisitioning Office

Supplier		3 MSG ENTERPRISES		D.O. No. P.O. NO. 2021-307	
Address		Purok 4, Pondol Loon, Bohol		Date : July 30, 2021	
E-mail Address		geralsev1348@gmail.com		Mode of	
Telephone No.		(0948)041-3867		Procurement : NEGOTIATED	
TIN		437-972-089-000		2nd Failure	
Gentlemen/Mesdames: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery :		PROVINCIAL ENGINEER'S OFFICE		Delivery Term : Please read at the	
Address :		New Capitol Site, Tagbilaran City		back hereof.	
Date of Delivery :		within 30 days upon receipt of NTP		Payment Term : upon completion of delivery	
Warranty Period:		3 months			
ITEM	UNIT	DESCRIPTION	QTY.	UNIT COST	AMOUNT
		Ink/Toner/Ribbon			
1	pcs	Ink #678 (black) HP	20	569.50	11,390.00
2	pcs	Ink #678 (colored) HP	10	583.20	5,832.00
3	bottles	Ink, for Epson (L120, L220) T6641	20	381.40	7,628.00
4	bottles	Ink, for Epson (L120, L220) T6642	4	382.00	1,528.00
5	bottles	Ink, for Epson (L120, L220) T6643/T6644	6	382.00	2,292.00
6	bottles	Ink, for Epson (L3110) #003 (CMYK)	15	382.00	5,730.00
		Office Supplies & Others			
7	boxes	Ballpen, ordinary, 50's- black & blue HBW	3	328.60	985.80
8	packs	Battery AA, heavy duty, 4's POWERMART/ EVEREADY	4	167.40	669.60
9	packs	Battery AAA, heavy duty, 4's POWERMART/ EVEREADY	6	121.40	728.40
10	boxes	Carbon paper long JOY/ CABON CLUB	5	130.60	653.00
11	boxes	Carbon paper short JOY/ CLUB	5	125.50	627.50
12	pcs	Correction tape 10m roller type, durable JOY	40	47.20	1,888.00
13	box	Envelope, mailing, legal size w/ PGBH LOGO	1	1,859.20	1,859.20
14	boxes	Fastener, plastic (50's set)	20	78.30	1,566.00
15	pcs	Folder, Ordinary A4	100	6.50	650.00
16	pcs	Folder, Ordinary long (300-white, 150-green, 150-yellow)	600	7.70	4,620.00
17	pcs	Folder, expanded long (Green)	96	14.50	1,392.00
18	pcs	Logbook/Record Book, Ordinary, 200pages	15	89.50	1,342.50
19	pcs	Logbook/Record Book, Ordinary, 500pages	15	146.50	2,197.50