



Standard Form Number: SF-GOOD-58  
Revised on: May 24, 2004  
Standard Form Title: Purchase Order

NEGOTIATED CANVASS NO. 21-0153  
P.R No. 2021-0132

**PURCHASE ORDER**  
**PROVINCIAL MOTOR POOL**

Agency / Requisitioning Office

Supplier	<b>3 MSG ENTERPRISES</b>	D.O. No. P.O. NO. 2021-355
Address	<b>Purok 4, Pondol Loon, Bohol</b>	Date : August 12, 2021
E-mail Address	<a href="mailto:geralsev1348@gmail.com">geralsev1348@gmail.com</a>	Mode of
Telephone No.		<b>Procurement : NEGOTIATED</b>
TIN	<b>437-972-089-000</b>	<b>2ND FAILURE</b>

Gentlemen/Mesdames:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery :	<b>PROVINCIAL MOTOR POOL</b>	Delivery Term :	<b>Please read at the</b>
Address :	<b>New Capitol Site, Tagbilaran City</b>		<b>back hereof.</b>
Date of Delivery :	<b>within 25 days upon receipt of NTP</b>	Payment Term :	upon completion of delivery
Warranty Period:	<b>3 MONTHS</b>		

ITEM	UNIT	DESCRIPTION	QTY.	UNIT COST	AMOUNT
1	reams	Bond Paper, 8.5" X 13", 70GSM, S-20 - CACTUS/PAPERONE	50	310.25	15,512.50
2	reams	Bond Paper, A4, 210 x 297mm, 70GSM, S-20 - CACTUS/PAPERONE	70	280.25	19,617.50
3	reams	Ink Cartridge for HP Printers using # 680, Black	60	519.25	31,155.00
4	pcs	Ink Cartridge for HP Printers using # 680, Color x-x-x-xx-x-x-x-x	20	519.25	10,385.00
<b>Total:</b>					<b>76,670.00</b>

(Total Amount in Words)

**SEVENTY SIX THOUSAND SIX HUNDRED SEVENTY PESOS ONLY**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Very truly yours,

Conforme:

**3 MSG ENTERPRISES**

Signature over printed name of Supplier

**ATTY. ARTHUR C. YAP**

Governor  
Province of Bohol

BY THE AUTHORITY OF THE GOVERNOR

**ATTY. KATHRYN FE D. PIOQUINTO**

Provincial Administrator

**AUG 24 2021**

Date

Date Approved: **AUG 13 2021**

Funds Available:

**EUSTAQUIO A. SOCORIN**

Provincial Treasurer

Earmark  
Amount

**0467**

**76,820.00**