

Phpr 170-361

Procuring Entity _____ Project Reference Number _____
 Name of Project _____
 Location of Project _____
 Standard Form Number: SF- GOOD-59
 Revised on : May 24, 2004
 Standard Form Title : Purchase Request

RECEIVED BY: _____
DATE: _____
PROVINCIAL PROCUREMENT MANAGEMENT UNIT
 PB# _____ NC# _____ YR# _____
 AMOUNT: _____
 AS TO APP. _____

PURCHASE REQUEST

Sangguniang Panlalawigan- Province of Bohol

Agency/Procuring Entity

Department Office of Sangguniang Panlalawigan PR No. _____ Date : _____
 Section Office of the Board Member Lucille Yap Lagunay SAI No. _____ Date : _____

STOCK NO.	UNIT	ITEM DESCRIPTION	QTY.	UNIT COST	TOTAL COST
Office Supplies					
1	ream	Paper, Multicopy, S20- A4	30	298.80	8,964.00
2	ream	Paper, Multicopy, S20 - Short	30	226.00	6,780.00
3	ream	Paper, Multicopy, S20- Long	20	322.80	6,456.00
4	packs	Photopaper, Glossy-A4	20	298.80	5,976.00
6	box	Paper clip, vinyl/ plastic coat # 50	10	10.80	108.00
7	pcs	Notepad, stick-on, 1/8 size	10	34.80	348.00
8	pcs	Notepad, stick-on, 1/4 size	10	37.08	370.80
9	pcs	Notepad, stick-on, 3/3 size	10	38.45	384.50
10	tube	Cutter Blade for heavy duty cutter	10	16.36	163.60
11	pcs.	Scissor, multipurpose 8.5	10	78.76	787.60
12	box	Staple wire , No. 35	10	51.60	516.00
13	box	Staple wire , No. 10	10	9.36	93.60
TOTAL					30,948.10
Sporting Goods					
1	pc	Trophy 24" with engrave & wrapping	50	650.00	32,500.00
2	pc	Basketball rubber type	50	610.00	30,500.00
3	pc	Volleyball rubber type	50	650.00	32,500.00
4	pcs	All Sports, Medal, gold	30	48.40	1,452.00
TOTAL					96,952.00
IT Supplies					
1	bot	Ink for Epson L210 cyan	3	348.00	1,044.00
2	bot	Ink for Epson L210 magenta	3	348.00	1,044.00
3	bot	Ink for Epson L210 yellow	3	348.00	1,044.00
4	bot	Ink for Epson L210 black	4	348.00	1,392.00
TOTAL					4,524.00
Housekeeping Supplies					
1	gal	Dishwashing Liquid	2	480.00	960.00
2	bots	Mosquito Killer Spray 500ml	2	322.00	644.00
3	packs	Trash Bag (Large) 10's	5	90.00	450.00
4	bot	Rubbing Alcohol 70% Solution 500 ml.	20	76.80	1,536.00
5	pcs	Cutter Knife, for general purpose, medium size	10	43.00	430.00
6	box	Face mask, disposable , 50pcs.per rack	10	305.00	3,050.00
TOTAL					7,070.00
Date of Delivery:			5 days after receipt of P.O.		
Place of Delivery:			3rd floor Provincial Capitol		