

F-PRD 2021-2017
9/14/21

Name of the Procuring Entity

Standard Form Number: SF-GOOD-59
Revised on: May 24, 2004
Standard Form Title: Purchase Request

PURCHASE REQUEST
PROVINCIAL GOVERNMENT OF BOHOL

Agency / Procuring Entity

Project Reference Number: _____
Name of the Project: _____
Location of the Project: _____
CONTROL NO. 1304 REC'D BY: _____ DATE: 9/14/21
EARMARK NO. 2644 VALID UNTIL: 11/30/21
EXPENSE CODE: 1041-00A0300 AMOUNT: 140,894
FUND SOURCE: 2020-040 CONTROLLED BY: _____ DATE: 9/15/21
PETER FOESM. P. VISTAL, CPA
- BMO

Department
Section



PROVINCIAL PLANNING AND DEVELOPMENT OFFICE (PPDO)

PR No. _____ Date: September 13, 2021
SAI No. _____ Date: _____

STOCK NO.	UNIT	ITEM DESCRIPTION	QTY.	UNIT COST	TOTAL COST
		Office Supplies			
1	pc	Ink Cartridge Plotter Ink Matte Black ink cartridge (C9448A)	1	7,000.00	7,000.00
2	pc	Ink Cartridge Plotter Ink Photo Black ink cartridge (C9449A)	1	7,000.00	7,000.00
3	pc	Ink Cartridge Plotter Ink Light Gray Ink cartridge (C9451A)	1	7,000.00	7,000.00
4	pc	Ink Cartridge Plotter Ink Cyan ink cartridge (C9452A)	1	7,000.00	7,000.00
5	pc	Ink Cartridge Plotter Ink Magenta ink cartridge (C9453A)	1	7,000.00	7,000.00
6	pc	Ink Cartridge Plotter Ink Yellow Ink cartridge (C9454A)	1	7,000.00	7,000.00
7	pc	Ink Cartridge Plotter Ink Light Magenta ink cartridge (C9455A)	1	7,000.00	7,000.00
8	pc	Ink Cartridge Plotter Ink Light Cyan ink (C9390A)	1	7,000.00	7,000.00
9	pc	Ink for EPSON L200/L110 Printer L1300 Black C13T664100	5	348.00	1,740.00
10	pc	Ink Toner for HP Laserjet Pro400 M401dn- CF 280A (80 A) black	1	8,000.00	8,000.00
11	pc	Ink HPGT52 Cyan MOH 54A	10	345.00	3,450.00
12	pc	Ink HPGT52 Magenta MOH 55A	10	345.00	3,450.00
13	pc	Ink HPGT 52 Yellow MOH56A	10	345.00	3,450.00
14	pc	Ink HPGT 53XL Black IUV 21A	10	345.00	3,450.00
15	pc	HP X 4E75A Black Printhead	2	2,000.00	4,000.00
16	pc	Plotter Printhead	2	5,000.00	10,000.00
17	ream	Paper - Multi copy A4 Subs. 20 (White and Thick)	50	295.00	14,750.00
18	ream	Paper - Multi copy long Subs. 20 (White and Thick)	30	320.00	9,600.00
19	ream	Paper - Multi copy short Subs.20 (White and Thick)	10	190.00	1,900.00
20	pc	USB Flash Drive 120 Gigabyte	4	2,000.00	8,000.00
21	pc	USB Flash Drive 62 Gigabyte	5	1,548.00	7,740.00
22	pc	USB Flash Drive 32 Gigabyte	6	894.00	5,364.00
Mode of Procurement: Public Bidding					
Place of Delivery : Provincial Planning and Development Office					
Date of Delivery: within 5 days from receipt of Purchase Order					
TOTAL					140,894.00

BY AUTHORITY OF THE TOTAL COST: 140,894.00

Charge to : PPDO 2021 Budget: Office Supplies - 140,894.00

Purpose/Remarks :	Requested by: 	Cash Availability	Approved by: 
Signature:	ATTY. JOHN TITUS J. VISTAL, CPA, EnP	EUSTAQUIO A. SOCORIN	ATTY. ARTHUR C. YAP
Printed Name:	PPDC	Provincial Treasurer	Governor
Designation:			
Date:			

PROVINCIAL GOVERNMENT MANAGEMENT UNIT
AMOUNT: ₱ 140,894.00
OK AS TO APP.