



NEGOTIATED CANVASS 20-0066  
P.R No. 2020-0017

## PURCHASE ORDER

### GOVERNOR'S OFFICE

Agency / Requisitioning Office

|                |   |                            |
|----------------|---|----------------------------|
| Supplier       | SKETCHES & PLOTS FURNITURES & FIXTURES ENTERPRISE   | D.O. No. P.O. NO. 2020-619 |
| Address        | Blk 12 Lot 4 Magdaleneville II Subdivision Barangay<br>Mandalagan Bacolod City, Negros Occidental | Date : September 17, 2020  |
| E-mail Address |   | Mode of                    |
| Telephone No.  |   | Procurement : NEGOTIATED   |
| TIN            | 119-119-119-000   | 2ND FAILURE                |

Gentlemen/Mesdames:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

|                     |   |               |                             |
|---------------------|---|---------------|-----------------------------|
| Place of Delivery : | GOVERNOR'S OFFICE                                       | Delivery Term | Please read at the          |
| Address :           | NEW CAPITOL BUILDING, COGON DISTRICT<br>TAGBILARAN CITY |               | back hereof.                |
| Date of Delivery :  | within five (5) days upon receipt of NTP                | Payment Term  | upon completion of delivery |
| Warranty Period:    | 1 year  |               |                             |

| ITEM                     | UNIT | DESCRIPTION   | QTY. | UNIT COST | AMOUNT            |
|--------------------------|------|---|------|-----------|-------------------|
| 1                        | unit | Filling Rack 1 1/2" x 21/4" x 2 mm, Beige, 3/4 Marine<br>Plywood Finance (Supplies & Records)<br>Specs:<br>Records: 60" x 16" x 62" - 2 units<br>70" x 16" x 76" - 2 units<br>80" x 16" x 76" - 4 units<br>60" x 16" x 76" - 2 units<br>Finance:<br>84" x 16" x 76" - 1 unit<br>96" x 16" x 76" - 1 unit<br>70" x 16" x 76" - 1 unit<br><br>X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X | 13   | 22,300.00 | 289,900.00        |
| <b>TOTAL LOT PRICE..</b> |      |   |      |           | <b>289,900.00</b> |

(Total Amount in Words) **TWO HUNDRED EIGHTY NINE THOUSAND NINE HUNDRED PESOS ONLY**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Conforme:   
JOSE F. PUY

Very truly yours,

**SKETCHES & PLOTS FURNITURES & FIXTURES ENTERPRISE**

Signature over printed name of Supplier

**ATTY. ARTHUR C. YAP**

BY AUTHORITY OF THE GOVERNOR

  
**ATTY. KATHRYN FE D. PIOQUINTO**

Provincial Administrator  
Authorized Official

11-16-2020

Date

Date Approved:  Sept. 17, 2020

Funds Available: