



OFFICE OF THE GOVERNOR

1 ml. July 2021

NOTICE TO PROCEED

9/10

PO 2-6

September 6, 2021

**MS. STELLA MARIE C. ANCLA**  
Proprietor/Manager  
**DEXTEL TRADING**  
0410 Tamblot Street, Cogon District,  
Tagbilaran City

Dear Ms. Ancla,

Please be informed that the attached **Purchase Order No. PHO - 2021 - 182** dated **September 6, 2021** has been approved. Notice is hereby given to immediately deliver the items enumerated herein within **SEVEN (7) DAYS** after receipt of this notice at the **GOVERNOR'S OFFICE, NEW CAPITOL BUILDING, COGON DISTRICT, TAGBILARAN CITY.**

In view thereof, you shall be responsible for performing the delivery of items & services under the terms and conditions of the Purchase Order and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice and be guided accordingly.

Truly yours,

**ATTY. ARTHUR C. YAP**  
Governor

**BY AUTHORITY OF THE GOVERNOR.**

**ATTY. JOSE MARIE N. POBLETE**  
DUTY AUTHORIZED REPRESENTATIVE

Date Approved: SEP 21 2021

I acknowledge receipt of this Notice:

Date Released to Supplier: SEP 21 2021

\_\_\_\_\_  
Authorized Signature  
(Name of the Representative of the Bidder)

Date Returned by Supplier: SEP 21 2021

\_\_\_\_\_  
Authorized Signature  
(Name of the Representative of the Bidder)