



OFFICE OF THE GOVERNOR

NOTICE TO PROCEED

9/2/21
PO 174-8

September 2, 2021

MS. STELLA MARIE C. ANCLA
Proprietor/Manager
DEXTEL TRADING
0410 Tamblot Street, Cogon District,
Tagbilaran City

Dear Ms. Ancla,

Please be informed that the attached **Purchase Order No. PHO – 2021 – 174** dated **September 2, 2021** has been approved. Notice is hereby given to immediately deliver the items enumerated herein within **THREE (3) DAYS** upon receipt of this notice at the **GOVERNOR'S OFFICE, NEW CAPITOL BUILDING, COGON DISTRICT, TAGBILARAN CITY.**

In view thereof, you shall be responsible for performing the delivery of items & services under the terms and conditions of the Purchase Order and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice and be guided accordingly.

Truly yours,

BY AUTHORITY OF THE GOVERNOR

ATTY. ARTHUR C. YAP
Governor

ATTY. JOSE MARIE N. TORLETE
DULY AUTHORIZED REPRESENTATIVE

Date Approved: **SEP 21 2021**

I acknowledge receipt of this Notice:

Date Released to Supplier: **SEP 22 2021**

Date Returned by Supplier: **SEP 22 2021**

Authorized Signature
(Name of the Representative of the Bidder)

Authorized Signature
(Name of the Representative of the Bidder)