



PURCHASE ORDER
PROVINCIAL ECONOMIC ENTERPRISE MANAGEMENT OFFICE

Agency / Requisitioning Office

PO 077-12

| | | |
|----------------|--|---------------------------------|
| Supplier | DELMA ENTERPRISE | D.O. No. P.O. NO. 2021-506 |
| Address | #95, Miguel Parras Street, Poblacion II, Tagbilaran City | Date : September 29, 2021 |
| E-mail Address | | Mode of |
| Telephone No. | | Procurement : NEGOTIATED |
| IN | 289-013-625-000 | SMALL VALUE PROCUREMENT |

Gentlemen/Mesdames:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

| | | | |
|---------------------|---|-----------------|------------------------------------|
| Place of Delivery : | PROVINCIAL ECONOMIC ENTERPRISE MANAGEMENT OFFICE | Delivery Term : | Please read at the |
| Address : | New Capitol Site, Tagbilaran City | Payment | back hereof. |
| Date of Delivery : | within 15 days upon receipt of NTP | | upon completion of delivery |
| Warranty Period: | 3 MONTHS | | |

| ITEM | UNIT | DESCRIPTION | QTY. | UNIT COST | AMOUNT |
|------|--------------|---|------|-----------|-------------------|
| | | Office Supplies | | | |
| 1 | boxes | Gel pen, 12 pcs. Per box DONG-A 12'S/BX | 2 | 389.00 | 778.00 |
| 2 | boxes | Ballpen, ordinary, black, 12 pcs per box FLEX | 6 | 119.50 | 717.00 |
| 3 | boxes | Ballpen, ordinary, black, 12 pcs per box FLEX | 6 | 119.50 | 717.00 |
| 4 | packs/ boxes | Clip, backfold, (binder clip),all metal clamping: 25mm,12's medium | 6 | 44.25 | 265.50 |
| 5 | packs/ boxes | Clip, backfold, (binder clip),all metal clamping: 32mm,12's big | 6 | 54.25 | 325.50 |
| 6 | packs/ boxes | Clip, backfold, (binder clip),all metal, clamping: 50mm,12's | 6 | 64.50 | 387.00 |
| 7 | pcs | Correction fluid, pen type HBW 9ML | 6 | 44.50 | 267.00 |
| 8 | pcs | Correction tape DOMINUIC 8M | 12 | 59.80 | 717.60 |
| 9 | pcs | Envelope, expanding, with string eyelet or elastic strap, legal KRAFT | 50 | 24.50 | 1,225.00 |
| 10 | pcs | Envelope, ordinary, long brown #200 LBS | 50 | 7.75 | 387.50 |
| 11 | boxes | Fastener, plastic, 50s (regular size) PRINCE ELASTIC | 6 | 49.50 | 297.00 |
| 12 | boxes | Fastener, plastic, 70mm, 4-1/2" long, 50s TM | 3 | 139.50 | 418.50 |
| 13 | pcs | Folder, expanded, long GREEN | 25 | 34.75 | 868.75 |
| 14 | pcs | Folder, ordinary, long WHITE | 50 | 8.75 | 437.50 |
| 15 | bottles | Glue, all purpose, 250 grams TM 250G | 5 | 114.60 | 573.00 |