OFFICE OF THE GOVERNOR

NOTICE TO PROCEED

October 25, 2021

MS. STELLA MARIE C. ANCLA Proprietor/Manager DEXTEL TRADING 0410 Tamblot Street, Cogon District, Tagbilaran City

Dear Ms. Ancla,

Please be informed that the attached Purchase Order No. PHO - 2021 - 253 dated October 25, 2021 has been approved. Notice is hereby given to immediately deliver the items enumerated herein within SEVEN (7) DAYS after receipt of this notice at the GOVERNOR'S OFFICE, NEW CAPITOL BUILDING, COGON DISTRICT, TAGBILARAN CITY.

In view thereof, you shall be responsible for performing the delivery of items & services under the terms and conditions of the Purchase Order and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice and be guided accordingly.

Truly yours,

Governor

NOV 08 2021

Date Approved:

l acknowledge receipt of this Notice:

Date Released to Supplier: NOV 0 9 2021

Authorized Signature

(Name of the Representative of the Bidder)

Date Returned by Supplier:

NOV 09 2021

Authorized Signature

(Name of the Representative of the Bidder)

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