



**PURCHASE ORDER**  
**PROVINCIAL PROCUREMENT MANAGEMENT UNIT**  
 Agency / Requisitioning Office

Supplier	<b>3 MSG ENTERPRISES</b>	D.O. No. <b>P.O. NO. 2021-410</b>
Address	<b>Purok 4, Pondol Loon, Bohol</b>	Date : <b>OCT 08 2021</b>
E-mail Address	<b>geralsev1348@gmail.com</b>	Mode of
Telephone No.	<b>(0948)041-3867</b>	<b>Procurement : NEGOTIATED</b>
TIN	<b>437-972-089-000</b>	<b>SMALL VALUE PROCUREMENT</b>

Gentlemen/Mesdames:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery :	<b>PROVINCIAL PROCUREMENT MANAGEMENT UNIT</b>	Delivery Term :	<b>Please read at the</b>
Address :	<b>New Capitol Site, Tagbilaran City</b>		<b>back hereof.</b>
Date of Delivery :	<b>within 5 days upon receipt of NTP</b>	Payment Term :	<b>upon completion of delivery</b>
Warranty Period:	<b>3 months</b>		

ITEM	UNIT	DESCRIPTION	QTY.	UNIT COST	AMOUNT
1	ream	Multicopy Paper, S-20, 8.5" x 13"	250	279.30	69,825.00
2	ream	Multicopy Paper, S-20, 210 mm x 297 mm	150	259.30	38,895.00
3	box	Computer Ink, HP 704, black	8	649.30	5,194.40
4	box	Computer Ink, HP 704, colored	4	649.30	2,597.20
5	box	Ink for Epson Printer, Black T664	10	379.30	3,793.00
6	box	Ink for Epson Printer, Cyan T664	3	374.30	1,122.90
7	box	Ink for Epson Printer, Magenta T664	3	374.30	1,122.90
8	box	Ink for Epson Printer, Yellow T664	3	374.30	1,122.90
9	box	Ink for Epson Printer, Black 003	18	379.30	6,827.40
10	box	Ink for Epson Printer, Cyan 003	6	374.30	2,245.80
11	box	Ink for Epson Printer, Magenta 003	6	374.30	2,245.80
12	box	Ink for Epson Printer, Yellow 003	6	374.30	2,245.80
13	box	Ink for HP Printer, Black 965	8	2,499.30	19,994.40
14	box	Ink for HP Printer, Yellow 965	2	1,999.30	3,998.60
15	box	Ink for HP Printer, Cyan 965	2	1,999.30	3,998.60
16	box	Ink for HP Printer, Magenta 965	2	1,999.30	3,998.60
		X-X-X-X-X-X-X-X-X			
<b>Total:</b>					<b>169,228.30</b>

(Total Amount in Words) **ONE HUNDRED SIXTY NINE THOUSAND TWO HUNDRED TWENTY EIGHT PESOS AND 30/100 ONLY**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Conforme:

**3 MSG ENTERPRISES**  
 Signature over printed name of Supplier

Very truly yours,

**ATTY. ARTHUR C. YAP**  
 Governor  
 Province of Bohol

Date **NOV 08 2021**

Date Approved: **OCT 15 2021**

Funds Available:

**EUSTAQUIO A. SOCORIN**

Earmark Amount **2140**  
**169,228.30**