



Standard Form Number: SF-GOOD-58

Revised on: May 24, 2004

Standard Form Title: Purchase Order

DIRECT CONTRACTING NO. 21-0042

P.R No. 2021-0581

PURCHASE ORDER
OFFICE OF THE PROVINCIAL AGRICULTURIST

Agency / Requisitioning Office

Supplier	COPYLANDIA OFFICE SYSTEMS CORPORATION	D.O. No. P.O. NO. 2021-555
Address	CPG NORTH AVE. TAGBILARAN CITY	Date : October 15, 2021
E-mail Address		Mode of
Telephone No.	411-2396	Procurement :
TIN	002 - 332 - 000 - 000	DIRECT CONTRACTING

Gentlemen/Mesdames:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery :	OFFICE OF THE PROVINCIAL AGRICULTURIST	Delivery Term	Please read at the
Address :	NEW CAPITOL SITE, TAGBILARAN CITY		back hereof.
Date of Delivery :	within 10 working days upon receipt of NTP	Payment Term	upon completion of delivery
Warranty Period:	3 months		

ITEM	UNIT	DESCRIPTION	QTY.	UNIT COST	AMOUNT
1	pcs	Develop Ineo 367 Toner 323	6	7,500.00	45,000.00
2	pcs	Develop Ineo 283 Toner	6	3,900.00	23,400.00
3	pcs	Riso CZ180 Ink	6	1,335.00	8,010.00
4	pcs	Riso CZ180 Master	6	2,780.00	16,680.00
		X-X-X-X-X			
TOTAL LOT PRICE..					93,090.00

(Total Amount in Words)

NINETY THREE THOUSAND NINETY PESOS ONLY

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Conforme:

COPYLANDIA OFFICE SYSTEMS CORPORATION

Signature over printed name of Supplier

NOV 10 2021

Date

Very truly yours,

ATTY. ARTHUR C. YAP

Governor

Province of Bohol

Date Approved:

OCT 18 2021

Funds Available:

Earmark no.

1964